

Parish Office
The Pavilion
Englefield Road
Theale
Reading RG7 5AS
Tel: 0118 9306592

30th January 2019



To: All members of the Parish Council

Dear Sir/Madam,

There are matters requiring attention before the next meeting of the Parish Council.

The Chairman has therefore called for an Extraordinary meeting of the Parish Council to be held in the Peter Gooch room, The Pavilion, Englefield Road on **Wednesday 6th February 2019 at 7.30pm**

Yours faithfully,

Louise Steele

Interim Clerk to Theale Parish Council

** starred items enclosed*

AGENDA

1. **To receive apologies for absence & declarations of interest**
2. **Open forum for members of the public (15 minutes)**
3. **To adopt the Minutes of the Meeting of the Council held 14th January 2019**
4. **Matters arising from the Minutes of the Meeting of the Council held 14th January 2019**

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the items detailed below.

Confidential Session

5. **To consider and agree the confidential documents detailed below and circulated with this agenda:**
 - *Document 1 The Agreement for a Lease
 - *Document 2 Plan 1 in the Agreement
 - *Document 3 Plan 2 in the Agreement
 - *Document 4 Plan 3 in the Agreement
 - *Document 5 Annex A in the Agreement: The Sports Pitch Lease
 - *Document 6 Annex B in the Agreement: The Building Works Specification
 - *Documents 6A to 6E are Appendices A to E attached to Annex B above
 - *Document 7 Annex C in the Agreement: The Development Programme

- *Document 8 Annex D in the Agreement : the school site lease (only needed if the school contract starts and then fails)
- *Document 9 Deed of Surrender of the Existing Lease
- *Documents 10A and 10B are the new North Side Lease and its plan
- *Documents 11A and 11B are the new South Side Lease and its plan
- *Documents 12A and 12B are a Landlord and Tenant Act 1954 Notice and its consequent Statutory Declaration. There will be one pair for the Sports Pitch lease and one pair for the North Side Lease and a third pair for the School Site lease and they will all look much the same.

Further, to authorise two Members of the Council to sign the agreements on behalf of the Council and to authorise the Interim Clerk to make the Statutory Declarations on behalf of the Council.

Please note that, subject to the technology, the Council's solicitor will participate in the meeting remotely and will be available to answer Members' questions.