

Parish Office  
The Pavilion  
Englefield Road  
Theale  
Reading, RG7 5AS  
Tel: 0118 9306592

8<sup>th</sup> January 2019



To: All members of the Parish Council

Dear Sir/Madam,

You are summoned to attend a meeting of Theale Parish Council to be held in the Peter Gooch Room, Theale Pavilion, Englefield Road, Theale on **Monday 14<sup>th</sup> January, 2019** at **7.30pm.**

Yours faithfully,

*Julie C Perrin*

Interim Clerk to Theale Parish Council

**Prior to the formal commencement of the meeting there will be a presentation**

Representatives of Englefield Estate will provide an outcome summary following a public consultation held on proposals for a new homes development on land off The Green, Theale.

*\* starred items enclosed*

## **AGENDA**

### **Part I**

- 1. To receive apologies for absence & declarations of interest**
- 2. Open forum for members of the public (15 minutes)**
- 3. Chairman's remarks - notification of matters to be raised by Members later in the meeting**

### **SECTION A**

- 4. To adopt the Minutes of the Meeting of the Council held 10<sup>th</sup> December 2018**
- 5. Matters arising from the Minutes of the Meeting of the Council held 10<sup>th</sup> December 2018**

### **SECTION B**

- 6. District Council Report**  
District Councillor Mr Alan Macro to deliver an oral report

**7. To Consider and agree a response to Planning Applications received since the last meeting of the Council – to include all received by meeting date**

<a href="#">18/03092/HOUSE</a>	Single storey rear extension	88 Woodfield Way, Theale	Mr & Mrs Losby
<a href="#">18/03209/FULEXT</a>	Demolition of existing building and construction of 15no. dwellings 2no. retail units (use class A1/A2/A3), associated access, parking and landscaping (previous withdrawn application <a href="#">18/00823/FULEXT</a> )	19 and 19A High Street, Theale	TA Fisher Developments Ltd
<a href="#">18/03307/LBC2</a>	Addition of external staircase as escape route (previous approved application <a href="#">18/02549/FUL</a> )	Unit 6 Brewery Court, Theale	Prof Levy

**8. \*To consider revenue, earmarked and project funding required for 2019/20, agree a budget and precept requirement for the ensuing year**

The Council is required to submit a 2019/20 precept request to West Berkshire Council no later than 31<sup>st</sup> January 2019. Members are asked to consider the draft maintenance only budget provided and consider the requirement for additional funding to deliver new and earmarked projects. The tax base figure for 2019/20 is 1,111.83

**9. \*To consider and if appropriate agree a level of donation to Holy Trinity Church**

A request from the Church for a contribution towards the re-surfacing of a pathway from the Church tower to the Church Steps

**10. \*To consider the options and agree a contract for the provision of an office photocopier**

The current photocopier lease expires at the end of March 2019 and notice has been given to terminate the agreement. Three quotations have been obtained for a new three year lease all offer better terms than the current agreement and are provided on a comparison report

**11. \*To consider and if appropriate agree to extend the current hygiene services contract with the existing contractor**

The existing hygiene services contract has expired, the previous contractor has offered a contract extension for a further five years on the same terms and conditions

**12. \*To consider a decay detection survey and agree resulting actions**

An advanced decay report has been received on an oak tree situation within Englefield Road recreation ground. Recommendations are contained within the report

**13. \*To consider and authorise cheque payments**

Council to authorise payments listed on sheet No. 539 dated 8<sup>th</sup> January 2019 and note direct debit payments made 1<sup>st</sup> - 30<sup>th</sup> December 2018

**SECTION C**

**14. Information Sheet**

Correspondence and items of information received since the 10<sup>th</sup> December 2018

**SECTION D**

**15. CHAIRMAN'S REMARKS**

Chairman to issue any notice and to deal with any matter notified under item 3. above

**Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of Part II**

## **Part II**

### **16. Staffing Update**

To receive a verbal update on the Parish Council staffing situation

### **17. Project Board Report**

To received a verbal update following the meeting of the Primary School Project Board attended by Cllrs Williams and Baker