

THEALE PARISH COUNCIL

Parish Office
The Pavilion
Englefield Road
Theale
Reading, RG7 5AS
Tel: 0118 9306592

To: All members of the Parish Council

Dear Sir/Madam,

You are summoned to attend a meeting of Theale Parish Council to be held in the *Peter Gooch Room, Theale Pavilion, Englefield Road Theale* on **Monday 7th August 2017** at **7.30pm.**

Yours faithfully,

Jo Friend

J. Friend
Clerk to Theale Parish Council

** starred items enclosed*

AGENDA

PART 1

Apologies for absence & Declarations of Interest

- 1 Open Forum for members of the public (15 minutes)
- 2 Chairman's remarks - notification of matters to be raised.

SECTION A

*MINUTES

- 3 To adopt the Minutes of the Meeting of the Council held on 3rd July 2017.
- 4 Matters arising from the Minutes of the Meeting of the Council of 3rd July 2017 referred to at (3).

SECTION B

- 5 District Council Report
- 6 *Clerk's Report
- 7 New Planning Applications – to include all received by meeting date

17/01841/HOUSE	Two storey extension to rear of property	20 Mulberry Way, Theale RG7 5EQ	Ms Gladwinfield
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17/01776/FULD	Retrospective permission for the change of use of a former garage into a 2 bedroom flat	2 Crown Lane, Theale RG7 5BG	Christine Theakston
17/02049/COMIND Application invalid – to be resubmitted at a later date	New 24/7 fire station with accommodation for partner services (police), community facilities, offices & support accommodation, training facilities inc. Training tower & satellite vehicle repairs, & access points	Land at junction of Wigmore Lane, Bath Road, Theale	Royal Berkshire Fire & Rescue Service

- 8 ***Standing Orders**
Members to review the revised TPC Standing Orders and RESOLVE to adopt.
- 9 ***Financial Update**
Members to note the financial update provided by the clerk/RFO.
- 10 ***Councillor Interests**
TPC has been notified of concerns regarding the possible non-disclosure of a councillor's interests. A report has been provided to council by the clerk. Members to discuss.
- 11 **Parish Council Positions**
Cllr Lye has stepped down from his roles as TPC's representative on the AWE Local Liaison Committee and as the parish council's Internal Checker. Members to nominate replacements for both positions and to RESOLVE accordingly.
- 12 **Planning Committee**
Council to consider forming a Planning Committee which would meet monthly, in between full council meetings, to deal with planning applications especially those whose consultation dates fall outside of regular council meetings. Members to discuss terms of reference and nominate members of such a committee. Members to RESOLVE if required.
- 13 **Internal Auditor**
TPC's internal auditor has completed her work and confirmed that there will be no increase in fees for 2017-18. The clerk/RFO recommends the reappointment of Claire Connell as TPC's internal auditor for 2017-18. Members to RESOLVE accordingly.
- 14 **Car Park Signs**
Theale Village Hall has ordered liability disclaimer signs for the (private) car park and has asked the parish council for a 50% contribution towards costs, a sum of £59.85 plus fitting. Members to discuss and RESOLVE accordingly.
- 15 ***Councillor/RFO/Clerk Training**
BALC training evening - 'Setting your Council's Budget (Financial Year 2018-19)' 6.30-9.30pm at the Calcot Centre on Tuesday 12th September. Anyone wishing to attend should inform the clerk, Members to RESOLVE accordingly.
- 16 ***Clerk's Training**
SLCC is holding a one day course on Code of Conduct on 7th September. The clerk would like to attend. Members to RESOLVE accordingly.

- 17 Speed Indicator Device Training**
WBC is holding a SID training session on Wednesday 25th October at 6.30pm at the Council Offices. This training is compulsory for anyone intending to carry out a speed survey. Any councillor wishing to attend should inform the clerk.
- 18 WBC Permits Scheme**
Following a consultation last year, WBC has now adopted a new South East Permits Scheme which will come into force on 1st September 2017, www.westberks.gov.uk/roadworkspermits . Members to note.
- 19 *Lawn Tennis Association Event**
The parish council has been invited to the LTA Berkshire Launch Event on 29th September at the Madejski Stadium. Any councillors wishing to attend should inform the clerk.
- 20 *Authorisation of payments**
Council to authorise payments listed on sheet No.494 and dated 7th August 2017.
For information only: Payment sheet No. 493 and dated 12th July 2017
Direct Debit sheet – June 2017

SECTION C

- 21 *Information Sheet**
Correspondence and items of information received since 3rd July 2017.

SECTION D

- 22 CHAIRMAN'S REMARKS**
Chairman to issue any notice and to deal with any matter notified under (3) above.

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of Part II.

Part II

Library – Gateway Update

For information only: Payment sheet No. 495 and dated 7th August 2017.