

THEALE PARISH COUNCIL

Parish Office
The Pavilion
Englefield Road
Theale
Reading, RG7 5AS
Tel: 0118 9306592

To: All members of the Parish Council

Dear Sir/Madam,

Following the cancellation of the parish council meeting due to be held on Monday 9th July 2018, the Chairman has called an extraordinary meeting of Theale Parish Council in order that the general business of the Council may be conducted.

The extraordinary meeting will be held in the *Peter Gooch Room, Theale Pavilion, Englefield Road, Theale* on **Monday 23rd July 2018** at **7.30pm**.

Yours faithfully,

Becky Williams

Councillor Becky Williams
Chairman, Theale Parish Council

** starred items enclosed*

AGENDA

PART 1

Apologies for absence & Declarations of Interest

- 1 Open Forum for members of the public (15 minutes)
- 2 Chairman's remarks - notification of matters to be raised.

SECTION A

***MINUTES**

- 3 To adopt the Minutes of Meeting of the Council held on 11th June 2018.
- 4 Matters arising from the Minutes of the Meeting of the Council held on 11th June 2018 referred to at (3).

SECTION B

- 5 **District Council Report**
- 6 ***Clerk's Report**
- 7 **New Planning Applications – to include all received by meeting date**

18/00823/FULEXT APPLICATION WITHDRAWN	Demolition of existing building & construction of 17 dwellings, 2 retail units, access, parking & landscaping	19 & 19A High Street, Theale RG7	TA Fisher
18/01508/HOUSE	Back extension, internal alterations & loft conversion	6 Crown Lane Theale RG7 5BG	Sarah Collins
18/01607/PASSHE	Replacement single storey rear extension to form enlarged kitchen & shower room. 3.5m from rear wall x 3.5m max height x 2.4m to eaves	11 Station Road Theale RG7 4AA	Lisa Johnson
18/01563/FULD	Variation of conditions of approved plans 16/00158/FULD & 17/02680/FULD: waste; cycle parking; parking	Unit 4 Brewery Court Theale RG7 5AJ	Mr Hillman
18/01402/LBC2	Proposal to replace 2 windows at rear of property, & a number of sashes within existing windows due to rotting of timber beyond repair	Unit 4 Brewery Court Theale RG7 5AJ	Mr Hillman
18/01589/PACOU	Change of use of offices (Class B1a) to form 8 apartments	10A High Street Theale RG7 5AN	Ashbourne Investments Ltd

8 Pedestrian Safety – A4

There has been a complaint about speeding traffic on the A4 at Arlington, WBC has suggested any request for a crossing or bridge be directed to the parish council. Members to discuss.

WBC has organised a Speed Indicator Device training session at 6.30pm on Wednesday 15th August 2018. Any councillors wishing to attend should inform the clerk.

9 Parish Council Insurance

The current long term agreement expires on 31st July 2018. Quotes have been obtained, Members to RESOLVE on a new policy.

10 Travellers

The trespass on North Street playing fields was successfully resolved following joint working between the parish council and Thames Valley Police. Updates to be provided if available.

11 General Data Protection Regulation

Clerk to provide an update. Members to RESOLVE to adopt the 'Retention and Disposal Policy' as provided by the clerk.

- 12 ***Tree Survey**
Members to discuss and RESOLVE accordingly.
- 13 *** Reappointment of Internal Auditor**
Council is recommended to reappoint Claire Connell as the parish council's Internal Auditor – Members to RESOLVE accordingly.
- 14 **West Berkshire Council – Highway Winter Service Plan 2018/19**
WBC has supplied TPC with details of its proposed Winter Service Plan 2018/19. Comments to be submitted by the parish council by 6th August 2018.
- 15 **West Berkshire Local Plan – SuDS SPD**
WBC is consulting on a draft Sustainable Drainage Systems Supplementary Planning Document for its Local Plan. Comments can be submitted online at <http://consult.westberks.gov.uk/portal> . The consultation closes on 23rd July 2018. Members to note.
- 16 ***Authorisation of payments**

Council to authorise payments listed on sheet No. 526 and dated 23rd July 2018.

For information only: Payment sheet 523 and dated 9th July 2018
For information only: Payment sheet 525 and dated 11th July 2018
For information only: Direct Debit sheet – May 2018

SECTION C

- 17 ***Information Sheet**
Correspondence and items of information received since 11th June 2018.

SECTION D

- 18 **CHAIRMAN'S REMARKS**
Chairman to issue any notice and to deal with any matter notified under (3) above.

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of Part II.

Part II

Minute 164 from Meeting of 11th June 2018. Members to adopt.

Social Media

Staffing Matters

For information only: Payment sheet No. 524 and dated 9th July 2018