

If you need help or
 advice please telephone
 during office hours only
 8.30 am - 5.00 pm Mon - Thurs
 8.30 am - 4.30 pm Fri
 To discuss payment arrangements - 01635 519280

REMINDER



- 6 JAN 2017
West Berkshire
 C O U N C I L

Council Offices, Market Street, Newbury, RG14 5LD
 Tel: (01635) 42400 Fax: (01635) 519286

Theale Parish Council
 The Parish Office
 The Pavilion
 Englefield Road
 Theale
 Berkshire
 RG7 5AS

| |
|------------------------------------|
| DATE |
| 02/01/2017 |
| INVOICE NUMBER |
| 209483 390237 |
| VAT REG. No. 200 2456 28 GB |

ACCORDING TO OUR RECORDS, THE SUM BELOW IS STILL OUTSTANDING AND SHOULD BE PAID NOW. IF THERE IS ANY REASON WHY THIS INVOICE CANNOT BE PAID NOW PLEASE RING OUR PAYMENTS TEAM ON 01635 503037. IF YOU HAVE MADE THE PAYMENT IN THE LAST FEW DAYS PLEASE IGNORE THIS REMINDER.

| DETAILS | | |
|----------------------------|-------|-----------------|
| | VAT | Amount |
| Client Income (external) | £0.00 | £3,657.15 |
| Election costs (PRunacres) | | |
| VAT RATE 0.00% | | |
| | | |
| | | |
| | | |
| | | |
| Total VAT | | £0.00 |
| Invoice Total | | £3,657.15 |
| Amount Paid | | £0.00 |
| | | |
| Amount Due | | £3657.15 |



9826216402003902373

Date _____ 20 _____

bank giro credit

Cashier's stamp and initials

| | |
|---|--|
| | |
| ACCOUNT WEST BERKSHIRE DISTRICT COUNCIL INCOME & CLEARING ACCOUNT | |
| REFERENCE | |
| 209483 390237 | |
| Theale Parish Council | |
| PAID IN BY | |

6 60-15-07 65453441

| | |
|------------|----------------------|
| NOTES: £50 | <input type="text"/> |
| £20 | <input type="text"/> |
| £10 | <input type="text"/> |
| £5 | <input type="text"/> |
| COINS: £1 | <input type="text"/> |
| 50p | <input type="text"/> |
| 20p | <input type="text"/> |
| SILVER | <input type="text"/> |
| BRONZE | <input type="text"/> |
| TOTAL CASH | <input type="text"/> |
| CHEQUES | <input type="text"/> |
| P.O's etc | <input type="text"/> |
| £ | <input type="text"/> |

Please do not write or mark below this line or fold this voucher

<209483 390237 < 601507+ 65453441< 73 X

Theale Parish Council

3 November 2016

| Item | Cost |
|---|-------------------|
| Polling Station(s) Hire | 360.00 |
| Staffing | £984.60 |
| Travel & Expenses | Included in above |
| Stationery | £30.00 |
| Ballot Papers | £700.00 |
| Postal Votes printing and outgoing postage | £575.26 |
| Postal votes return postage | £54.00 |
| Poll Cards including postage | £953.29 |
| Total estimated cost with poll cards | £3,657.15 |