



## THEALE PARISH COUNCIL

# SOCIAL MEDIA POLICY

Theale Parish Council (the Council), at its meeting on 9<sup>th</sup> January 2017, agreed to adopt an interim Social Media Policy.

This policy applies to all Theale Parish Council Officers and Members and will remain in force until replaced by a full Social Media Policy as adopted by the Council:

- The only Council social media presence shall be the official Theale Parish Council website
- This website shall be administered, and content uploaded, by the Proper Office of the Council
- Members may propose suggested content for the website
- There shall be no other Council social media presence until such time as agreed by the Council

Theale Parish Council Officers and Members who use social media in a private capacity must take care not to give the impression that they are representing the Council, or its views, in any way. Officers and Members should direct enquiries of, and questions to the Council, to the parish office.

Theale Parish Council policies, the Code of Conduct and all other relevant legislation shall apply to the social media activities of Officers and Members, including activities undertaken on personal social media accounts.

This policy will be reviewed periodically.

Adopted by Theale Parish Council at its meeting on 6<sup>th</sup> February 2017

Signed *Becky Williams*

(Chairman)

Proposed Date of Review - 12 months