

# Planning Committee

## Terms of Reference

POLICY REVIEW	
Signed	
Minute reference	139/20/21 FEB
Date ratified	8 <sup>th</sup> February 2021
Date of next review	8 <sup>th</sup> February 2022

### 1 General

- 1.1 The planning committee is constituted as a standing committee of Theale Parish Council and as such shall adhere to standing orders.
- 1.2 Ordinary meetings shall be held monthly. Extraordinary meetings may be convened by the committee as required.
- 1.3 An additional three persons, who are not members of the parish council, may be co-opted to the committee to provide expertise and guidance on specific issues for a limited time. Co-opted members will not have voting rights

### 2 Delegated responsibilities

- 2.1 The committee has delegated authority to deal with the following matters to conclusion:
  - a to consider all planning applications sent for consultation from West Berkshire Council
  - b to comment on behalf of the parish council on planning applications
  - c to consider and respond to all planning appeals
  - d to consider all matters relating to Listed Building Consents, Buildings of Architectural Interest, Historic Buildings and the Conservations Area
  - e to comment upon and monitor tree applications, Tree Preservations Orders and to seek approval for further TPSs if deemed necessary
  - f to deal with requests for street naming
  - g to deal with applications and matters pertaining to licensing acts.

### 3 Referred business

- 3.1 The committee will consider and make recommendations to the council on the following matters:
  - a consultations on local and structural, waste and mineral plans
  - b footpaths, bridleways and rights of way
  - c funding required to assist the committee in the carrying out of its business

d the committee may refer matters to the parish council.

## **4 Review**

4.1 These terms of reference shall be reviewed annually by the council.