

Planning Committee

Terms of Reference

| POLICY REVIEW | |
|---------------------|-------------------------------|
| Signed | |
| Minute reference | 139/20/21 FEB |
| Date ratified | 8 th February 2021 |
| Date of next review | 8 th February 2022 |

1 General

- 1.1 The planning committee is constituted as a standing committee of Theale Parish Council and as such shall adhere to standing orders.
- 1.2 Ordinary meetings shall be held monthly. Extraordinary meetings may be convened by the committee as required.
- 1.3 An additional three persons, who are not members of the parish council, may be co-opted to the committee to provide expertise and guidance on specific issues for a limited time. Co-opted members will not have voting rights

2 Delegated responsibilities

- 2.1 The committee has delegated authority to deal with the following matters to conclusion:
 - a to consider all planning applications sent for consultation from West Berkshire Council
 - b to comment on behalf of the parish council on planning applications
 - c to consider and respond to all planning appeals
 - d to consider all matters relating to Listed Building Consents, Buildings of Architectural Interest, Historic Buildings and the Conservations Area
 - e to comment upon and monitor tree applications, Tree Preservations Orders and to seek approval for further TPSs if deemed necessary
 - f to deal with requests for street naming
 - g to deal with applications and matters pertaining to licensing acts.

3 Referred business

- 3.1 The committee will consider and make recommendations to the council on the following matters:
 - a consultations on local and structural, waste and mineral plans
 - b footpaths, bridleways and rights of way
 - c funding required to assist the committee in the carrying out of its business

d the committee may refer matters to the parish council.

4 Review

4.1 These terms of reference shall be reviewed annually by the council.