

Tuesday 29th June 2021

To all members of the parish council,

You are summoned attend the meeting of Theale Parish Council to be held on **Monday 5th July at 7:30pm at Theale Village Hall**, Englefield Road, RG7 5AS.



Paul Manley
Clerk to Theale Parish Council

AGENDA

1. APOLOGIES FOR ABSENCE

To receive apologies for absence and declarations of interest.

2. MINUTES

- a. To adopt the minutes of the meetings on 6th May 2021 and 21st June 2021. Chairman to sign.
- b. To receive matters arising from the minutes.

3. PUBLIC FORUM

4. CO-OPTION

To co-opt a new councillor to fill the vacancy.

5. CHAIRMAN'S REMARKS

Chairman to be notified of matters at least THREE DAYS before the meeting.

6. DISTRICT COUNCILLOR'S REPORT

7. CLERK'S UPDATE

8. PLANNING

- a. To respond to planning and licence applications and appeals received since the last meeting.

21/00798/ADV	<p><i>Additional drawings/amended plans received, including:</i></p> <ul style="list-style-type: none">• Confirmation intermittent lighting means off during the day and on at night only. Specification for the lighting for the signage. Technical corrections to plans - scale bar etc.• Reduction in the size of the sign displayed on the front elevation to 1.8m x 1.8m <p><i>For information only.</i></p>	Land at junction of Wigmore Lane, Bath Road
21/01510/HOUSE	Side extension	124 Meadow Way RG7 5DG Mr & Mrs Lenton-Steele

21/01355/HOUSE	Single storey rear extension and internal alterations	47 Woodfield Way RG7 5AB Mr & Mrs Teale
—	Application to vary premises licence under the Licensing Act 2003	The Crown Inn 2 Church Street RG7 5BT Jodi & Mark Gallimore

b. To note West Berkshire Council planning decisions for Theale parish since the last meeting.

21/00919/HOUSE	Partial garage conversion, existing window blocked up and new back door added & addition of rooflight	25 Church Street RG7 5BX Mr & Mrs Tizzard	Granted
21/01013/FUL	Proposed erection of 3m high security fence with associated pedestrian and vehicular gates. Section 73 application to vary Condition 4 (Landscaping, including hard surfaces) of planning permission 20/00982/FUL.	Station Plaza Brunel Road RG7 4AQ Police & Crime Commissioner – Thames Valley Police	Granted
21/00851/COND1	Application for approval of details reserved by condition 5 (Tree protection scheme) of planning permission 20/00982/FUL - Proposed erection of 3m high security fence with associated pedestrian and vehicular gates	Integralis House Brunel Road Police & Crime Commissioner – Thames Valley Police	Granted
21/00977/FUL	Proposed works including new substation, bike shelter, bin store and plant enclosure along with alterations to external elevations of building	Integralis House Brunel Road Police & Crime Commissioner – Thames Valley Police	Granted

9. PAYMENTS

To authorise payments as listed on payment schedule 568 dated 5th July 2021.

10. INSURANCE BUDGET

To allocate £300 by virement from 'general reserve' to 'insurance' (financial regulation 4.2).
Finance committee to award insurance contract on Thursday 8th July.

11. NOTICE OF MOTIONS

The following motion has been submitted by Cllr Clifford:

“To resolve formal ownership and future maintenance arrangements of the grass area at the end of Roundhead Road.”

12. JOHN CUMBER HALL

- a. To receive a letter from the trustees of The John Cumber Charity.
- b. To approve a 62% discount in management fees for the period July 2020 to June 2021.

13. COMMUNITY ENGAGEMENT PROPOSAL

- a. To adopt a new community engagement policy
- b. To receive details of the proposal from Councillors Gallop and Gash and approve.

14. POLICY REVIEW

- a. Financial regulations
- b. Standing orders

PART 2

15. STAFFING COMMITTEE UPDATE

- a. To resolve that the public leave the meeting, pursuant to the Public Bodies (Admissions to Meetings) Act 1960, section 1(2).
- b. To receive an update following the staffing committee meeting held on Wednesday 23rd June.
- c. To approve recommended staff pay rises.
- d. To delegate pay rises in line with the national minimum wage (where relevant) to the clerk.