

Friday 2nd July 2021

To all members of the finance committee,

You are summoned attend the meeting of Theale Parish Council's finance committee to be held on **Thursday 8th July at 7:30pm** in the Peter Gooch Room, Pavilion, Englefield Road.



Paul Manley
Clerk to Theale Parish Council

AGENDA

1. APOLOGIES FOR ABSENCE

To receive apologies for absence and declarations of interest.

2. QUARTERLY FINANCIAL UPDATE

a. To receive bank reconciliations at the end of the first financial quarter.

Member other than the chairman to verify bank reconciliations for April to June. Member to sign reconciliations and original back statements.

b. To receive an income and expenditure statement and trial balance for the first financial quarter.

3. COUNCIL INSURANCE CONTRACT

To award the parish council's insurance contract for 2021–4.