

Tuesday 3rd May 2022

To all members of the parish council,

You are summoned to attend the annual meeting of Theale Parish Council to be held on **Monday 9th May at 7:30pm in the Peter Gooch Room, Pavilion, Englefield Road, RG7 5AS.**



Paul Manley

Clerk to Theale Parish Council

AGENDA

1. ELECTION OF CHAIRMAN & VICE-CHAIRMAN

- a. To elect the chairman of the council for the period until the next annual meeting and for the elected chairman to declare acceptance of office.

Members to nominate candidates for election. The council then votes for those nominated and willing to stand.

- b. To elect the vice-chairman of the council for the period until the next annual meeting and for the elected vice-chairman to declare acceptance of office.

Members to nominate candidates for election. The council then votes for those nominated and willing to stand.

2. APOLOGIES FOR ABSENCE & DECLARATIONS OF INTEREST

To receive apologies for absence and declarations of interest.

3. MINUTES

- a. To adopt the minutes of the meeting on 7th March 2022. Chairman to sign.

- b. To receive matters arising from the minutes.

4. PUBLIC FORUM

5. CHAIRMAN'S REMARKS

6. DISTRICT COUNCILLOR'S REPORT

7. COMMITTEES & WORKING GROUPS UPDATE

Committees and working groups to submit WRITTEN REPORTS at least THREE DAYS before the meeting.

8. PLANNING

- a. To respond to planning and licence applications and appeals received since the last meeting.

See attachment for pre-submitted responses.

22/00792/HOUSE	Two storey extension to the rear of the	12a Lambfields RG7 5DB
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	property. As per pre-planning 20/00170/PREAPP and previous approved application 21/00007/HOUSE	Adam Bennett
22/00181/FUL	Change of use from Class E(g) (iii), B2 and B8 to Class E(g) (iii), B2 and B8 with ancillary trade counter use	Access Twelve Station Road Mr N Beales

b. To note West Berkshire Council planning decisions for Theale parish since the last meeting.
See attachment.

9. WEST BERKSHIRE COUNCIL MEMBERS' BID 2022

To approve Cllr Alan Macro's draft Members' Bid application.

10. PAYMENTS

- a. To authorise payments as listed on payment schedule 577 dated 4th April 2022.
- b. To authorise payments as listed on payment schedule 578 dated 9th May 2022.

11. POLICY REVIEW

To review the:

- a. standing orders
- b. financial regulations
- c. code of conduct
- d. staffing committee terms of reference
- e. finance committee terms of reference
- f. open spaces committee terms of reference
- g. planning committee terms of reference.

12. COMMITTEE MEMBERSHIP

To elect members to the:

- a. staffing committee
- b. finance committee
- c. planning committee.

13. REPRESENTATIVES ON OUTSIDE BODIES

To elect members as representatives on the following outside bodies:

- a. AWE Local Liaison Committee
- b. Theale Rail Sidings Liaison Committee
- c. Dr Ellerton's Charity
- d. Theale Village Hall Committee
- e. Neighbourhood Action Group.

PART 2

14. STAFFING UPDATE

- a. To resolve that the public leave the meeting, pursuant to the Public Bodies (Admissions to Meetings) Act 1960, section 1(2).
- b. To approve the staffing committee's recommendations for staff pay rises.
- c. To receive an update on staff appraisals.