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Tuesday 7<sup>th</sup> May 2024

To all members of the parish council, you are summoned to attend the Annual Meeting of Theale Parish Council to be held on Monday 13<sup>th</sup> May 2024 at 7:30pm in the Peter Gooch Room, Pavilion, Englefield Road, RG7 5AS.

Regards



Di Hughes

Operations Manager/Clerk to Theale Parish Council

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## AGENDA

### 1. Election Of Chair & Vice-Chair

- a. To elect the chair of the council for the period until the next annual meeting and for the elected chair to declare acceptance of office.
- b. To elect the vice-chair of the council for the period until the next annual meeting and for the elected vice-chair to declare acceptance of office.

*Members to nominate candidates for election. Council then votes for those nominated and willing to stand.*

### 2. Apologies

Council to receive apologies and reasons for absence.

### 3. Declarations Of Interest & Dispensations

With reference to items on the agenda members are reminded of their responsibility to declare interests and to update their Register of Interests as required.

### 4. Approval Of Minutes Of The Previous Meeting

- a. Council to approve and sign the minutes of the ordinary council meeting held on 15.04.2024.
- b. Council to receive matters arising and actions from the previous minutes.

### 5. Appointment Of Committees

- a. Council to consider and decide on committees required for 2024 – 2025.
- b. Council to appoint members to the new committees.
- c. Council members are required to review terms of reference and suggest changes for consideration at the June ordinary council meeting.

### 6. Working Groups

- a. Council to consider & decide on working groups needed for 2024 - 2025.

### 7. Representatives On Outside Bodies

Council to appoint members as representatives on the following outside bodies:

- a. AWE Local Liaison Committee
- b. Dr Ellerton's Charity
- c. Tilehurst Poorlands Charity (Trustee)
- d. Theale Village Hall Committee

**8. Policy Review - Standing Orders & Financial Regulations**

- a. Council to receive the new NALC Model Financial Regulations 2024
- b. Council to consider and agree amendments to Theale Parish Council financial regulations.
- c. Council to consider and agree amendments to Theale Parish Council standing orders.

**9. Open Meeting & Public Forum**

Public participation: Members of the public will be invited to speak on issues relating to this agenda or raise issues for future consideration. The period of time designated for public participation at a meeting in accordance with the Council's Standing Orders shall not exceed 15 minutes, max. 3 minutes per person, and will be under the direction of the Chair of the meeting.

**10. Planning Matters**

- a. Council to consider and respond to planning applications received.
- b. Council to note the planning decisions, appeals and withdrawals received.
- c. Council to note the planning correspondence received.

**11. Finance & Accounts**

- a. Council to consider and approve invoices for payment.
- b. Council to receive, consider and approve quotes.
- c. Council to note payments made by the Clerk outside of meeting using delegated powers.
- d. Council to note internal transfers made in the last month & bank balances as at 08.05.2024.

**12. Correspondence Received**

Council to note the correspondence received.

**13. Green Spaces In Theale**

- a. Council to discuss options and decide what action to take regarding the proposed sale of green space and associated areas in the Meadow Way estate. Council to consider options including liaison with West Berkshire Council to understand their position, purchase options and protection options (e.g. tree protection orders)
- b. Council to consider an assessment of other green spaces outside of the Parish Council's control to establish risk and options to protect them.

**14. New Football Goals**

- a. Council to consider offer from a parent of one of the Theale Tigers players to purchase new permanent goals for football pitch 5 (new sports pitch).
- b. Council to receive quote from the Clerk to purchase new 11-a-side football goals ready for the new season.

**15. Resident Survey – Communication**

Council to receive the results of the resident survey and agree next steps.

**16. Community Events Update**

Council to receive an update:

- a. Community Sports day – Sunday 19<sup>th</sup> May
- b. D-Day 80<sup>th</sup> Anniversary – Thursday 6<sup>th</sup> June
- c. Theale in Bloom – Saturday 22<sup>nd</sup> & Sunday
- d. Summer Fete – Sunday 7<sup>th</sup> July

**17. Date Of Next Meeting**

- a. Monday 10<sup>th</sup> June from 7.30pm.

**Members of the public and press are very welcome to attend.**