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Tuesday 30<sup>th</sup> September 2025

To all members of the parish council, you are summoned to attend an Ordinary Meeting of Theale Parish Council which will be held on Monday 6<sup>th</sup> October 2025 at 7.45pm in the Peter Gooch Room, Pavilion, Englefield Road.

Di Hughes - Clerk to Theale Parish Council

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*Members of the public and press are very welcome to attend.*

## **AGENDA**

**1. Apologies**

Council to receive apologies and reasons for absence.

**2. Declarations Of Interest & Dispensations**

With reference to items on the agenda members are reminded of their responsibility to declare interests and to update their Register of Interests as required.

**3. Community Hub Feasibility Study**

Ridge will present options and indicative costs with regards to refurbishment or replacement of the existing Pavilion Building and creating a new Community Hub.

**4. Open Meeting & Public Forum**

Public participation: Members of the public will be invited to speak on issues relating to this agenda or raise issues for future consideration. The period designated for public participation at a meeting in accordance with the Council's Standing Orders shall not exceed 15 minutes, max. 3 minutes per person, and will be under the direction of the Chair of the meeting.

**5. Approval Of Minutes Of The Previous Meeting**

- a. Council to approve and sign the minutes of the previous meetings.
- b. Council to receive matters arising and actions from the previous minutes.

**6. Monthly Reports**

- a. Council to receive a report from District Councillor Macro.
- b. Council to receive a monthly report from the Chair.
- c. Council to receive a monthly report from from the Clerk.
- d. Councillors to give a brief verbal monthly update on their Council duties.

**7. Planning Matters**

- a. Council to consider and respond to planning applications received.
- b. Council to note the planning decisions, appeals, withdrawals & correspondence received.

**8. Finance & Accounts**

- a. Council to receive, consider and approve quotes.
- b. Council to note payments made by the Clerk outside of meeting using delegated powers.
- c. Council to consider and approve invoices for payment.
- d. Council to note internal transfers made in the last month & bank balances as at 02.10.2025.

**9. Correspondence Received**

Council to note the correspondence received.

**10. Consideration of the Use of Peter Gooch Room by The Village Hall**

Council to consider and agree whether to permit The Village Hall to use the Peter Gooch Room, for its future Committee Meetings through a mutually beneficial arrangement. This would demonstrate support for a local charity serving the community and strengthen collaboration between the Council and The Village Hall.

**11. Utility Contract Review – Pavilion Building**

Council to be advised of the projected costs for the Pavilion electricity supply and to consider entering into a long-term (3-year) contract, enabling more effective budget planning, and reducing financial risk.

**12. FA Grounds Maintenance Grant**

Council to receive the Pitch Power assessments and consider and agree to apply for funding from the FA, which over six years could raise the pitch quality from Basic to Good. The Clerk will advise Council on the funding model, which requires a financial commitment of 30% in Year 5 and 60% in Year 6.

**13. Pavillion Water Usage**

Water usage has increased significantly this year, partly due to the exceptionally dry and hot spring/summer, and partly due to the need to water new flower beds and saplings. In addition, the Pitch Power reports recommend installing an appropriate irrigation system to ensure even water distribution and support plant health. Council to consider the installing boreholes at both the Recreation Ground and North Street Playing Fields, as per the Pitch Power recommendation and subject to approval from the landlord and relevant authorities.

**14. Date Of Next Meeting**

Monday 3<sup>rd</sup> November @ 7:30 pm