

Wednesday 2nd September 2026

To all members of the staffing committee, you are summoned to attend an Ordinary Staffing Committee meeting to be held on Monday 7th September 2026 at 7:00pm in the Peter Gooch Room, Englefield Road, RG7 5AS.

Regards



Di Hughes - Clerk to Theale Parish Council

**Due to the personnel content covered at this meeting, as per our standing orders,
this meeting will not be open to members of the public or press.**

AGENDA

1. Apologies

Council to receive apologies and reasons for absence.

2. Election Of Chair & Vice-Chair

- a. To elect the chair of the Staffing committee for the period until the next annual meeting and for the elected chair to declare acceptance of office.
- b. To elect the vice-chair of the Staffing committee for the period until the next annual meeting and for the elected vice-chair to declare acceptance of office.

3. Declarations Of Interest & Dispensations

Members are reminded of their responsibility to declare interests.

4. Approval Of Minutes Of The Previous Meeting

Members to approve and sign the minutes of the previous staffing committee meeting.

5. Review Pay Scales

- a. To agree to implement the new pay scales as advised by the National Joint Council (NJC) on 25.08.26.
- b. To authorise payment of back pay owed to staff for the period 1st April 2026 to 31st August 2026.

6. Staff Appraisals & One To Ones

Members to be updated on staffing matters where relevant.

7. Date Of Next Meeting

Monday 8th February 2027