



Wednesday 2nd September 2026

To all Members of Theale Parish Council: You are hereby summoned to attend an Ordinary Meeting of Theale Parish Council to be held on Monday 7th September 2026 at 7.30pm in the Peter Gooch Room, Pavilion, Englefield Road.

Blaire Brodie – Assistant Clerk to Theale Parish Council

Members of the public and press are very welcome to attend.

AGENDA

1. Apologies

Council to receive apologies and reasons for absence.

2. Declarations Of Interest & Dispensations

With reference to items on the agenda members are reminded of their responsibility to declare interests and to update their Register of Interests as required.

3. Approval Of Minutes of the Previous Meeting

- a. Council to approve and sign the minutes of the previous meetings.
- b. Council to receive matters arising and actions from the previous minutes including:

4. Open Meeting & Public Forum

Public participation: Members of the public will be invited to speak on issues relating to this agenda or raise issues for future consideration. The period designated for public participation at a meeting in accordance with the Council's Standing Orders shall not exceed 15 minutes, max. 3 minutes per person, and will be under the direction of the Chair of the meeting.

5. Monthly Reports

- a. Council to receive a report from District Councillor Macro.
- b. Council to receive a monthly report from the Chair.
- c. Council to receive a monthly report from the Clerk.
- d. Councillors to give a brief verbal monthly update on their Council duties.

6. Planning Matters

- a. Council to consider and respond to planning applications received.
- b. Council to note the planning decisions, appeals, withdrawals & correspondence received.

7. Finance & Accounts

- a. Council to receive, consider and approve quotes.
- b. Council to receive and consider Building & Grounds Maintenance quotes and select a preferred supplier.
- c. Council to note payments made by the Clerk outside of meeting using delegated powers.
- d. Council to consider and approve invoices for payment.
- e. Council to note internal transfers made in the last month & bank balances as at 03.09.2026

8. Correspondence Received

Council to note the correspondence received.

9. Removal Of The Mini Recycling Centre, Theale

Cllr. Seto proposes that Theale Parish Council formally writes to West Berkshire Council requesting the permanent removal or relocation of the mini recycling centre currently situated at the end of the High Street, to a location away from the current site and not into the long-stay car park.

10. Co-option To Fill The Vacant Parish Councillor Seat

The Council will receive applications for the vacant Parish Councillor position. Applicants will be invited to address the Council in support of their application, and Councillors may ask questions relating to their submission.

11. West Berkshire Council Service Delivery Offers

Council to receive and review the Service Delivery Offers document and discuss and consider whether it wishes to take on any additional services from West Berkshire Council for 2027/28.

12. Pavilion Water Usage

Clerk to advise Council of the significant increase in the Pavilion's water bill and the impact on the budget. Council to review water usage and consider how the cost of water should be passed on to hirers.

13. Theale & Tilehurst Cricket Club Contract

Cllr Hopkinson requests that the Council review, discuss and approve a new Service Level Agreement with Theale & Tilehurst Cricket Club.

14. Summer Events

- a. Council to discuss lessons learned from the 2026 events.
- b. Council to receive the financial reports for the 2026 events.
- c. Council to consider whether it wishes to continue with these events in 2027.

15. New Website

- a. Clerk to update Council on the existing contract with Vision ICT.
- b. Council to consider the quote received from Aubergine, together with Cllr Seto's comments and recommendations.
- c. Council to agree a preferred option and determine the next steps.

16. Community Hub Feasibility Study

- a. Council to review the feasibility study and stakeholder responses.
- b. Council to consider the options for the development of a Community Hub.
- c. Council to agree a preferred option and determine the next steps.

17. Date Of Next Council Meeting

Monday 5th October 2026.