



Wednesday 4th February 2026

To all members of the parish council, you are summoned to attend an Ordinary Meeting of Theale Parish Council which will be held on Monday 9th February 2026 at 7.30pm in the Peter Gooch Room, Pavilion, Englefield Road.

Di Hughes - Clerk to Theale Parish Council

Members of the public and press are very welcome to attend.

AGENDA

1. Apologies

Council to receive apologies and reasons for absence.

2. Declarations Of Interest & Dispensations

With reference to items on the agenda members are reminded of their responsibility to declare interests and to update their Register of Interests as required.

3. Approval Of Minutes of the Previous Meeting

- a. Council to approve and sign the minutes of the previous meetings.
- b. Council to receive matters arising and actions from the previous minutes.

4. Open Meeting & Public Forum

Public participation: Members of the public will be invited to speak on issues relating to this agenda or raise issues for future consideration. The period designated for public participation at a meeting in accordance with the Council's Standing Orders shall not exceed 15 minutes, max. 3 minutes per person, and will be under the direction of the Chair of the meeting.

5. Monthly Reports

- a. Council to receive a report from District Councillor Macro.
- b. Council to receive a monthly report from the Chair.
- c. Council to receive a monthly report from the Clerk.
- d. Councillors to give a brief verbal monthly update on their Council duties.

6. Planning Matters

- a. Council to consider and respond to planning applications received.
- b. Council to note the planning decisions, appeals, withdrawals & correspondence received.

7. Finance & Accounts

- a. Council to receive, consider and approve quotes.
- b. Council to note payments made by the Clerk outside of meeting using delegated powers.
- c. Council to consider and approve invoices for payment.
- d. Council to note internal transfers made in the last month & bank balances as at 05.02.2026.
- e. Council to approve operational spend before the year end, in accordance with the quotes and pre-read documents.

8. Correspondence Received

Council to note the correspondence received.

9. Budget 2026/2027

Council to receive the final budget and precept request with amendments agreed at the 26th January 2026 Extraordinary Meeting.

10. Policy Review

Council to review and formally ratify the updated IT Policy and Privacy Policy.

11. Co-option to Fill the Vacant Parish Councillor Seat

The Council will receive applications for the vacant Parish Councillor position. Applicants will be invited to address the Council in support of their application, and Councillors may ask questions relating to their submission.

Please note: The meeting will then be closed to members of the press and public in accordance with relevant legislation.

12. Selection of New Parish Councillor

The Council will consider and evaluate the applications for co-option and agree the preferred candidate to fill the vacancy.

13. Date Of Next Council Meeting

Monday 9th March 2026 @ 7.30pm