



Wednesday 4th March 2026

To all members of the parish council, you are summoned to attend an Ordinary Meeting of Theale Parish Council which will be held on Monday 9th March 2026 at 7.45pm in the Peter Gooch Room, Pavilion, Englefield Road.

Di Hughes - Clerk to Theale Parish Council

Members of the public and press are very welcome to attend.

AGENDA

1. Apologies

Council to receive apologies and reasons for absence.

2. Declarations Of Interest & Dispensations

With reference to items on the agenda members are reminded of their responsibility to declare interests and to update their Register of Interests as required.

3. Approval Of Minutes of the Previous Meeting

- a. Council to approve and sign the minutes of the previous meetings.
- b. Council to receive matters arising and actions from the previous minutes.

4. Open Meeting & Public Forum

Public participation: Members of the public will be invited to speak on issues relating to this agenda or raise issues for future consideration. The period designated for public participation at a meeting in accordance with the Council's Standing Orders shall not exceed 15 minutes, max. 3 minutes per person, and will be under the direction of the Chair of the meeting.

5. Monthly Reports

- a. Council to receive a report from District Councillor Macro.
- b. Council to receive a monthly report from the Chair.
- c. Council to receive a monthly report from the Clerk.
- d. Councillors to give a brief verbal monthly update on their Council duties.

6. Planning Matters

- a. Council to consider and respond to planning applications received.
- b. Council to note the planning decisions, appeals, withdrawals & correspondence received.

7. Finance & Accounts

- a. Council to receive, consider and approve quotes.
- b. Council to approve Community Event deposit request and spend for spring and summer events 2026.
- c. Council to note payments made by the Clerk outside of meeting using delegated powers.
- d. Council to consider and approve invoices for payment.
- e. Council to note internal transfers made in the last month & bank balances as at 04.03.2026.

8. Correspondence Received

Council to note the correspondence received.

9. Website

Council to be advised of conversations with ICT regarding the website accessibility software and compliance with Assertion 10.

10. Internal Auditor Report.

Council to receive Internal Auditor initial/interim report.

11. Grants

- a. Council to receive an update from the Clerk on grant submissions.
- b. To consider and agree whether to submit a bid for a small grant from the Ramblers' Association to support improvements to accessibility on public rights of way within the parish.

12. Budget

Council to review existing Ear Marked Reserves and consider Ear Marked Reserves for 2026/2027

13. Policy Review

Council to review and formally ratify the updated IT Policy.

14. Removal of Mini Recycling Centre

Proposal from Councillor Seto: That Theale Parish Council formally write to West Berkshire Council requesting the permanent removal of the mini recycling centre located at the end of the High Street.

15. Dates For Your Diary

Monday 27th April – Annual Community Meeting & Community Grants Presentation @ Theale Green School

Monday 4th May – May Day & Sports Day Community Event

Monday 11th May – Annual Council Meeting

16. Date Of Next Council Meeting

Monday 13th April 2026 @ 7.30pm