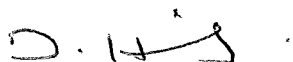


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Tuesday 3<sup>rd</sup> December 2024

To all members of the parish council, you are summoned to attend an Ordinary Meeting of Theale Parish Council which will be held on Monday 9<sup>th</sup> December at 7:30pm in the Peter Gooch Room, Pavilion, Englefield Road, RG7 5AS.



Di Hughes - Operations Manager/Clerk to Theale Parish Council

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**Members of the public and press are very welcome to attend.**

## **AGENDA**

**1. Apologies**

Council to receive apologies and reasons for absence.

**2. Declarations Of Interest & Dispensations**

With reference to items on the agenda members are reminded of their responsibility to declare interests and to update their Register of Interests as required.

**3. Approval Of Minutes Of The Previous Meeting**

- a. Council to approve and sign the minutes of the previous meetings.
- b. Council to receive matters arising and actions from the previous minutes.

**4. Open Meeting & Public Forum**

Public participation: Members of the public will be invited to speak on issues relating to this agenda or raise issues for future consideration. The period designated for public participation at a meeting in accordance with the Council's Standing Orders shall not exceed 15 minutes, max. 3 minutes per person, and will be under the direction of the Chair of the meeting.

**5. Monthly Reports**

- a. Council to receive a report from District Councillor Macro.
- b. Council to receive a monthly report from the Chair.
- c. Council to note the weekly reports received from the Clerk.
- d. Councillors to give a brief verbal monthly update on their Council duties.

**6. Planning Matters**

- a. Council to consider and respond to planning applications received.
- b. Council to note the planning decisions, appeals, withdrawals & correspondence received.

**7. Finance & Accounts**

- a. Council to consider and approve invoices for payment.
- b. Council to receive, consider and approve quotes.
- c. Council to consider request from Clerk/Cllr. Hopcroft for budget spend on trees, bulbs & wildlife project.
- d. Council to note payments made by the Clerk outside of meeting using delegated powers.
- e. Council to note internal transfers made in the last month & bank balances as at 04.12.2024.

**8. Correspondence Received**

Council to note the correspondence received.

**9. CIL Income 2024 & Budget Setting 2025/2026**

- a. Council to be informed of CIL income received and consider how funds are to be spent or allocated.
- b. Council to be updated on the Community Building Feasibility Study and associated next step costs.
- c. Council to consider and respond to WBC regarding Service Delivery Offers for Town & Parish Councils
- d. Council to receive the first draft of the 2025/2026 budget from the Finance Committee.
- e. Council to consider new works/projects/activities and to agree how these will be funded.
- f. Council to consider and respond to the request for a BMX track in Theale from a member of the public.
- g. Council to consider construction of a path connecting Lambfields to the Englefield Road.
- h. Council to consider works required to the path connecting the Play Park to the Church Yard following the RoSPA inspection and Proludic's request for the final payment.

**10. Community Engagement & Newsletter**

Council to consider recommendation from the Clerk with regards to an end of year Parish Newsletter.

**11. Councillor Vacancies & Co-option**

- a. Council to consider the impact to committees following the resignation of Councillor Fenwick.
- b. Council to consider the need to fill the existing vacant posts and to agree the timeframes and process.

**12. Date Of Next Meeting**

Monday 6<sup>th</sup> January from 7.30pm.

The meeting will close to the public as per standing order 3d:

*Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons.*

**13. Replacement Football Pitch & WBC Playing Pitch Strategy**

- a. Council to receive update on the new sports pitch and agree actions.
- b. Council to discuss response to WBC playing pitch strategy.