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Tuesday 3<sup>rd</sup> September 2024

To all members of the parish council, you are summoned to attend an Ordinary Meeting of Theale Parish Council which will be held on Monday 9<sup>th</sup> September at 7:30pm in the Peter Gooch Room, Pavilion, Englefield Road, RG7 5AS.



Di Hughes - Operations Manager/Clerk to Theale Parish Council

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## AGENDA

### 1. Apologies

Council to receive apologies and reasons for absence.

### 2. Declarations Of Interest & Dispensations

With reference to items on the agenda members are reminded of their responsibility to declare interests and to update their Register of Interests as required.

### 3. Approval Of Minutes Of The Previous Meeting

- a. Council to approve and sign the minutes of the previous meetings.
- b. Council to receive matters arising and actions from the previous minutes.

### 4. Open Meeting & Public Forum

Public participation: Members of the public will be invited to speak on issues relating to this agenda or raise issues for future consideration. The period designated for public participation at a meeting in accordance with the Council's Standing Orders shall not exceed 15 minutes, max. 3 minutes per person, and will be under the direction of the Chair of the meeting.

### 5. Monthly Reports

- a. Council to receive a report from District Councillor Macro.
- b. Council to receive a monthly report from the Chair.
- c. Council to note the weekly reports received from the Clerk.
- d. Councillors to give a brief verbal monthly update on their Council duties.

### 6. Planning Matters

- a. Council to consider and respond to planning applications received.
- b. Council to note the planning decisions, appeals and withdrawals received.
- c. Council to note the planning correspondence received.

### 7. Finance & Accounts

- a. Council to consider and approve invoices for payment.
- b. Council to receive, consider and approve quotes.
- c. Council to note payments made by the Clerk outside of meeting using delegated powers.
- d. Council to note internal transfers made in the last month & bank balances as at 04.09.2024.

### 8. Correspondence Received

Council to note the correspondence received.

**9. Neighbourhood Policing Update**

Clerk to give update on matters arising within the last month.

**10. Theale Village Hall CCTV**

Council to consider request from The Village Hall Committee to host their CCTV camera.

**11. New Sports Pitch**

Clerk to give update on the Pitch Power pitch inspection report and Council to agree next steps.

**12. Additional IT Software**

Council to consider the request to purchase and install IT software for Grounds Maintenance Team and Finance Committee.

**13. Community Event Dates For 2025**

Council to consider the Community Events Committee recommendations for events & dates for 2025:

Community Sports Day – Sunday 11<sup>th</sup> or 18<sup>th</sup> May (subject to Burghfield May Fayre)

Theale in Bloom - 14<sup>th</sup> & 15<sup>th</sup> or 21<sup>st</sup> & 22<sup>nd</sup> June (confirm with Cllr. Hopcroft)

Summer Fete – Sunday 6<sup>th</sup> July (confirm with Cllr. Fenwick)

Remembrance Parade – Sunday 9<sup>th</sup> November

Christmas Market & Christmas Lights – Saturday 6<sup>th</sup> December

**14. Risk Register**

Council to receive and approve the updated Risk Register

**15. Community Building Feasability Study**

Clerk to give update to Council and agree next steps.

**16. Members Bid 2024**

Council to consider projects to apply for.

**17. Date Of Next Meeting**

Monday 7<sup>th</sup> October from 7.30pm.

**Members of the public and press are very welcome to attend.**