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Tuesday 8<sup>th</sup> July 2025

To all members of the parish council, you are summoned to attend an Ordinary Meeting of Theale Parish Council which will be held on Monday 14<sup>th</sup> July 2025 at 7.30pm in the Peter Gooch Room, Pavilion, Englefield Road.

Di Hughes - Operations Manager/Clerk to Theale Parish Council

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*Members of the public and press are very welcome to attend.*

## **AGENDA**

**1. Apologies**

Council to receive apologies and reasons for absence.

**2. Declarations Of Interest & Dispensations**

With reference to items on the agenda members are reminded of their responsibility to declare interests and to update their Register of Interests as required.

**3. Approval Of Minutes Of The Previous Meeting**

- a. Council to approve and sign the minutes of the previous meetings.
- b. Council to receive matters arising and actions from the previous minutes.

**4. Open Meeting & Public Forum**

Public participation: Members of the public will be invited to speak on issues relating to this agenda or raise issues for future consideration. The period designated for public participation at a meeting in accordance with the Council's Standing Orders shall not exceed 15 minutes, max. 3 minutes per person, and will be under the direction of the Chair of the meeting.

**5. Guest Speaker - Sue Ellis, West Berkshire Heritage Forum**

**6. Monthly Reports**

- a. Council to receive a report from District Councillor Macro.
- b. Council to receive a monthly report from the Chair.
- c. Council to receive a monthly report from from the Clerk.
- d. Councillors to give a brief verbal monthly update on their Council duties.

**7. Planning Matters**

- a. Council to consider and respond to planning applications received.
- b. Council to note the planning decisions, appeals, withdrawals & correspondence received.

## **8. Finance & Accounts**

- a. Council to receive, consider and approve quotes.
- b. Council to consider request from Theale Medical Centre Patient Participation Group.
- c. Council to note payments made by the Clerk outside of meeting using delegated powers.
- d. Council to consider and approve invoices for payment.
- e. Council to note internal transfers made in the last month & bank balances as at 10.07.2025.
- f. Council to receive an update from the Clerk regarding the AGAR amendment and submission.

## **9. Correspondence Received**

Council to note the correspondence received.

## **10. Councillor Gallop Resignation**

- a. Council to receive Councillor Gallops letter of resignation.
- b. Council to appoint a replacement for Councillor Gallop on the Finance Committee.
- c. Council to appoint a replacement bank signatory for the John Cumber Hall.
- d. Council to be advised by the Clerk with regards to plans to fill this vacancy.

## **11. Annual Policy Review**

Council to review the current Standing Orders and update them as necessary to ensure they remain compliant with legal requirements and reflect current best practices.

## **12. New Play Equipment/Replacement For Hurricane Swing (deferred from June meeting)**

Council to consider quotes, design and options and agree which piece of equipment to purchase.

## **13. Emergency Plans**

Council to consider request from Holybrook Parish Council to explore how our Emergency Plans might align or complement one another and the invite to discuss how the Council's might work together in the event of an emergency.

## **14. Community Hub Feasibility Study**

Council to discuss and consider next steps.

## **15. Date Of Next Meeting**

Monday 4<sup>th</sup> August from 7.30pm.