Theale
parish council

Wednesday 28th October 2026

To all Members of Theale Parish Council

You are hereby summoned to attend an Ordinary Meeting of Theale Parish Council to be held on Monday 2nd November 2026 at 7.30pm in the Peter Gooch Room, Pavilion, Englefield Road.

Di Hughes - Clerk to Theale Parish Council

Members of the public and press are very welcome to attend.

AGENDA

1. **Apologies**
   Council to receive apologies and reasons for absence.

2. **Declarations Of Interest & Dispensations**
   With reference to items on the agenda members are reminded of their responsibility to declare interests and to update their Register of Interests as required.

3. **Approval Of Minutes of the Previous Meeting**
   a. Council to approve and sign the minutes of the previous meetings.
   b. Council to receive matters arising and actions from the previous minutes.

4. **Open Meeting & Public Forum**
   Public participation: Members of the public will be invited to speak on issues relating to this agenda or raise issues for future consideration. The period designated for public participation at a meeting in accordance with the Council's Standing Orders shall not exceed 15 minutes, max. 3 minutes per person, and will be under the direction of the Chair of the meeting.

5. **Monthly Reports**
   a. Council to receive a report from District Councillor Macro.
   b. Council to receive a monthly report from the Chair.
   c. Council to receive a monthly report from the Clerk.
   d. Councillors to give a brief verbal monthly update on their Council duties.

6. **Planning Matters**
   a. Council to consider and respond to planning applications received.
   b. Council to note the planning decisions, appeals, withdrawals & correspondence received.

7. **Finance & Accounts**
   a. Council to receive, consider and approve quotes.
   b. Council to note payments made by the Clerk outside of meeting using delegated powers.
   c. Council to consider and approve invoices for payment.

d. Council to note internal transfers made in the last month & bank balances as at 29.10.2026
e. Council to receive and approve the Finance Committee's recommendations for the proposed fees and charges for sports pitch hire, community hall hire and other general hire for 2027/2028, based on the current CPI rate. The agreed fees and charges will be incorporated into the draft budget.

8. **Correspondence Received**
Council to note the correspondence received.

9. **Removal Of The Mini Recycling Centre, Theale**
Cllr Seto wishes the Council to consider and discuss West Berks Council's response to the request to remove the mini recycling centre.

10. **West Berkshire Council Service Delivery Offers 2027/2028**
Council to consider and discuss the response from West Berk Council.

11. **Theale & Tilehurst Cricket Club Contract**
Council review, discuss and approve a new Service Level Agreement with Theale & Tilehurst Cricket Club.

12. **Pavilion Water Usage**
Clerk to advise Council of the significant increase in the Pavilion's water bill and the impact on the budget. Council to review water usage and consider if the cost of water should be passed on to hirers from April 2027.

13. **Community Events**
a. Council to be advised of the community litter pick planned to take place on Sunday 22nd November.
b. Council to receive an update from the Clerk on the plans for Remembrance Day Parade & Christmas Market.
c. Council to receive and approve the proposed event dates for 2027, as recommended by the Community Events & Engagement Committee.

14. **Close The Meeting To Members Of The Press & Public**
Council to formally resolve to exclude the press and public from the meeting, in accordance with the Standing Orders, as agenda item 15 will discuss confidential staffing and employment matters, and agenda item 16 will cover commercially sensitive information.

15. **Staffing**
a. Council to receive the HALC Salary Review Report and the comments of the Staffing Committee.
b. Council to consider the Clerk's proposal to appoint a zero-hours worker to support operational service delivery on an as-and-when-required basis.

16. **Community Hub Feasibility Study**
a. Council to review the feasibility study.
b. Council to consider the options for the development of a Community Hub.
c. Council to determine the next steps.

17. **Date Of Next Council Meeting**
Monday 7th December 2026.