
Wednesday 8th January 2025

To all members of the parish council, you are summoned to attend an Ordinary Meeting of Theale Parish Council which will be held on Monday 13th January 2025 at 7:45pm in the Peter Gooch Room, Pavilion, Englefield Road.



Di Hughes - Operations Manager/Clerk to Theale Parish Council

Members of the public and press are very welcome to attend.

AGENDA

1. Apologies

Council to receive apologies and reasons for absence.

2. Declarations Of Interest & Dispensations

With reference to items on the agenda members are reminded of their responsibility to declare interests and to update their Register of Interests as required.

3. Approval Of Minutes Of The Previous Meeting

- a. Council to approve and sign the minutes of the previous meetings.
- b. Council to receive matters arising and actions from the previous minutes.

4. Open Meeting & Public Forum

Public participation: Members of the public will be invited to speak on issues relating to this agenda or raise issues for future consideration. The period designated for public participation at a meeting in accordance with the Council's Standing Orders shall not exceed 15 minutes, max. 3 minutes per person, and will be under the direction of the Chair of the meeting.

5. Monthly Reports

- a. Council to receive a report from District Councillor Macro.
- b. Council to receive a monthly report from the Chair.
- c. Council to receive a monthly report from from the Clerk.
- d. Councillors to give a brief verbal monthly update on their Council duties.

6. Planning Matters

- a. Council to consider and respond to planning applications received.
- b. Council to note the planning decisions, appeals, withdrawals & correspondence received.

7. Finance & Accounts

- a. Council to consider and approve invoices for payment.
- b. Council to receive, consider and approve quotes.
- c. Council to note payments made by the Clerk outside of meeting using delegated powers.
- d. Council to note internal transfers made in the last month & bank balances as at 31.12.2024.
- e. Council to appoint a new bank signatory.
- f. Council to receive an update with regards to the Members Bid and to approve contractor.

8. Correspondence Received

Council to note the correspondence received.

9. Community Grant Applications

Council to consider grant application criteria & funds for 2025/2026.

10. Community Engagement & Newsletter

Council to be informed of response from the Community to the end of year Parish Newsletter & Resident Survey.

11. CIL Income 2024/2025/2026

- a. Council to be informed of results of the resident's survey and consider how CIL funds are to be spent or allocated.
- b. Council to consider new works/projects quotes received.

12. Budget Setting 2025/2026

- a. Council to consider WBC Service Delivery Offers for Town & Parish Councils.
- b. Council to receive the third draft of the 2025/2026 budget from the Finance Committee.

13. Replacement Football Pitch

Council to receive update on the new sports pitch and agree actions.

14. Date Of Next Meeting

Monday 3rd February from 7.30pm.