
Tuesday 4th June 2024

To all members of the parish council, you are summoned to attend an Ordinary Meeting of Theale Parish Council which will be held on Monday 10th June 2024 at 7:30pm in the Peter Gooch Room, Pavilion, Englefield Road, RG7 5AS.

Regards



Di Hughes

Operations Manager/Clerk to Theale Parish Council

AGENDA

1. Apologies

Council to receive apologies and reasons for absence.

2. Declarations Of Interest & Dispensations

With reference to items on the agenda members are reminded of their responsibility to declare interests and to update their Register of Interests as required.

3. Approval Of Minutes Of The Previous Meeting

- a. Council to approve and sign the minutes of the Annual Council meeting held on 13.03.2024.
- b. Council to receive matters arising and actions from the previous minutes.

4. Open Meeting & Public Forum

Public participation: Members of the public will be invited to speak on issues relating to this agenda or raise issues for future consideration. The period of time designated for public participation at a meeting in accordance with the Council's Standing Orders shall not exceed 15 minutes, max. 3 minutes per person, and will be under the direction of the Chair of the meeting.

5. Planning Matters

- a. Council to consider and respond to planning applications received.
- b. Council to note the planning decisions, appeals and withdrawals received.
- c. Council to note the planning correspondence received.

6. Policy Review - Financial Regulations & Risk Register

- a. Council to consider and agree amendments to Theale Parish Council standing orders.
- b. Council to consider and agree amendments to Theale Parish Council financial regulations.
- c. Council to consider and agree amendments to Theale Parish Council risk register.

7. Finance & Accounts

- a. Council to consider and approve invoices for payment.
- b. Council to receive, consider and approve quotes.
- c. Council to note payments made by the Clerk outside of meeting using delegated powers.
- d. Council to note internal transfers made in the last month & bank balances as at 05.06.2024.

8. Internal Audit & AGAR

- a. Council to receive and note comments made by the auditor on the internal audit.
- b. Council to appoint auditor for 2024-2025.
- c. Council to receive and sign the for AGAR 2023 – 2024.

9. Correspondence Received

Council to note the correspondence received.

10. Football

- a. Council to receive details of recent meeting between Cllr. Clifford & BYDL.
- b. Council to receive a briefing note from the Clerk and to then consider requests for 11-a-side pitch hire for 2024/2025 season.
- c. Council to receive quote from the Clerk to purchase new 11-a-side football goals for next season.

11. RoSPA Annual Inspection

Council to agree next steps relating to the action points in this report specifically relating to the Skate Park.

12. Proposed Changes to the 15/15a Local Bus Service

Council to discuss the proposed changes and respond to the email from West Berks Council.

13. Staffing/Recruitment

- a. Council to be made aware of proposed changes agreed by the Staffing Committee to the Administration Apprenticeship recruitment.
- b. Council to accept the proposal and give power to the Clerk to implement the change subject to funds being available in this year's budget.

14. Strategy

- a. Council to agree the next steps with regards to the community building feasibility study and how this links with the timelines of the new strategy.

15. Community Events Update

- a. Theale in Bloom – Saturday 22nd & Sunday 23rd June
- b. Summer Fete – Sunday 7th July

16. Date Of Next Meeting

Monday 8th July from 7.30pm.

Members of the public and press are very welcome to attend.