

28th November 2023

All Councillors are summoned to attend an ORDINARY MEETING of the PARISH COUNCIL to be held on Monday 4th December at 7.00pm in the Pavilion, Englefield Road. The following business will be transacted.

Regards



Di Hughes

Operations Manager/Clerk

AGENDA

1. APOLOGIES

Council to receive apologies and reasons for absence.

2. DECLARATIONS OF INTEREST & DISPENSATIONS

With reference to items on the agenda Members are reminded of their responsibility to declare interests and to update their Register of Interests as required.

3. OPEN MEETING

Public participation: Members of the public will be invited to speak on issues relating to this agenda or raise issues for future consideration. The period of time designated for public participation at a meeting in accordance with the Council's Standing Orders shall not exceed 15 minutes, max. 3 minutes per person, and will be under the direction of the Chair of the meeting.

4. WEST BERKSHIRE LOCAL PLAN EXAMINATION & THEALE NEIGHBOURHOOD PLANNING REPORT

Council members to confirm receipt of email regarding WBC Local Plan received on 23.11.2023.

Council to receive a presentation from Steve Tilbury - Theale Neighbourhood Plan

Council to agree next steps with regards to Theale Neighbourhood Plan

5. APPROVAL OF MINUTES OF THE PREVIOUS MEETING

Council to approve and sign the minutes of the previous Council meeting.

6. MONTHLY REPORTS

Council to receive a monthly report from the Chair.

Council to note the weekly reports received from the Clerk.

Councillors to give a brief verbal monthly update on their Council duties.

Council to receive a report from District Councillor Macro.

7. CORRESPONDENCE RECEIVED

Council to note the correspondence received.

8. PLANNING MATTERS

Council to consider and decide upon planning applications received.

Council to note the planning decisions, appeals & withdrawals received.

Council to consider the pre planning consultation cornerstone 12139223.

Council to note the planning application correspondence received.

9. FINANCE AND ACCOUNTS

- a. Council to consider and approve invoices for payment.
- b. Council to receive, consider and approve quotes.
- c. Council to note payments made by the Clerk outside of meeting using delegated powers.
- d. Council to note internal transfers made in the last month.
- e. Council to note the bank balances as at 29.11.2023.

10. BUDGET SETTING 2024/2025

Council to receive WBC Residents Bulletin dated 15.11.2023 which could have an impact on services.
Council to receive information with regards to WBC Balancing our Budget consultation.
Council to consider how WBC budget setting could impact Theale Parish Council draft budget 2024/2025.

11. OPEN SPACES & LANDSCAPING

Council to receive an update on the Members Bid and agree next steps with this project.
Council to receive an update regarding North Street playing fields and new sports pitch.
Council to receive an update regarding landscaping contract, project, staffing and equipment.

12. POTHOLE

Cllr. Mile's agenda item.

13. DATE OF NEXT MEETING

Monday 8th January 2024 @ 7.30pm

14. CLOSE MEETING

Due to the personnel content covered in agenda item 15 and as per standing order 3d, 11a & 11d, this part of the meeting will not be open to members of the public or press.

15. STAFFING MATTERS

Council to be advised of matters discussed at the Staffing Committee Meeting on 17.11.203

Members of the public and press are very welcome to attend.