

1<sup>st</sup> August 2023

All Councillors are summoned to attend an ORDINARY MEETING of the PARISH COUNCIL to be held on Monday 7<sup>th</sup> August 2023 at 7.30pm in the Pavilion, Englefield Road. The following business will be transacted.

Regards



Di Hughes

Operations Manager/Clerk

## AGENDA

### 1. APOLOGIES

Council to receive apologies and reasons for absence.

### 2. DECLARATIONS OF INTEREST and DISPENSATIONS

With reference to items on the agenda Members are reminded of their responsibility to declare interests and to update their Register of Interests as required.

### 3. APPROVAL OF MINUTES OF THE PREVIOUS MEETING

Council to approve and sign the minutes of the Council meeting held on 03.07.2023 & 13.07.2023.

### 4. OPEN MEETING

Public participation: Members of the public will be invited to speak on issues relating to this agenda or raise issues for future consideration. The period of time designated for public participation at a meeting in accordance with the Council's Standing Orders shall not exceed 15 minutes, max. 3 minutes per person, and will be under the direction of the Chair of the meeting.

### 5. MONTHLY REPORTS

Council to receive a monthly report from the Chair.

Council to note the weekly reports received from the Clerk.

Council to receive a report from District Councillor Macro.

### 6. CORRESPONDENCE RECEIVED

Council to note the correspondence received.

### 7. PLANNING MATTERS – Appendix 1

Council to consider and decide upon planning applications received.

Council to note the planning decisions, appeals & withdrawals received.

Council to note the planning application correspondence received.

### 8. FINANCE AND ACCOUNTS – Appendix 2

- a. Council to note the income received in the last month.
- b. Council to consider and approve invoices for payment.
- c. Council to note payments made by the Clerk outside of meeting using delegated powers.
- d. Council to note and approve the monthly regular DD/SO payments made in the last month.
- e. Council to note the credit card payments made in the last month.
- f. Council to note internal transfers made in the last month.
- g. Council to note the bank balances as at 02.08.2023.

**9. VILLAGE FETE**

Council to be advised of income and profit from this event.

Council to approve distribution of remaining profit to Community Groups.

**10. ROUNDHEAD ROAD**

Council to receive an update on application to register playground land, off Roundhead Road.

**11. NORTH STREET PLAYING FIELDS**

Council to receive a request for new gates and repairs to fencing.

Council to receive an update from the Clerk with regards to the new sports pitch.

**12. AUTUMN PLANTING**

Council to confirm amount to be spent on Autumn planting which includes creating new fences.

**13. OPERATIONAL SERVICE DELIVERY PROPOSAL – Appendix 3**

Council to receive an update and costings from the Clerk regarding this proposal.

Council to give final approval based on facts & figures provided.

**19. DATE OF NEXT MEETING**

Monday 11<sup>th</sup> September 2023

**Members of the public and press are very welcome to attend.**