

27<sup>th</sup> June 2023

All Councillors are summoned to attend an ORDINARY MEETING of the PARISH COUNCIL to be held on Monday 3<sup>rd</sup> July 2023 at 7.30pm in the Pavilion, Englefield Road. The following business will be transacted.

Regards



Di Hughes  
Operations Manager/Clerk

## AGENDA

### 1. APOLOGIES

Council to receive apologies and reasons for absence.

### 2. DECLARATIONS OF INTEREST and DISPENSATIONS

With reference to items on the agenda Members are reminded of their responsibility to declare interests and to update their Register of Interests as required.

### 3. APPROVAL OF MINUTES OF THE PREVIOUS MEETING

Council to approve and sign the minutes of the Annual Council meeting held on 05.06.2023.

### 4. OPEN MEETING

Public participation: Members of the public will be invited to speak on issues relating to this agenda or raise issues for future consideration. The period of time designated for public participation at a meeting in accordance with the Council's Standing Orders shall not exceed 15 minutes, max. 3 minutes per person, and will be under the direction of the Chair of the meeting.

### 5. MONTHLY REPORTS

Council to receive a monthly report from the Chair.  
Council to note the weekly reports received from the Clerk.  
Council to receive a report from District Councillor Macro.

### 6. PLANNING MATTERS – Appendix 1

Council to consider and decide upon planning applications received.  
Council to note the planning decisions, appeals & withdrawals received.  
Council to note the planning application correspondence received.

### 7. CORRESPONDENCE RECEIVED

Council to note the correspondence received.

### 8. ROUNDHEAD ROAD

Council to receive an update on application to register playground land, off Roundhead Road.

#### **9. REVIEW OF PARISH MAGAZINE**

As per the minutes of the November 2021 Council meeting. It was agreed that it was initially for a trial period. Having met with Holy Trinity Church in April it seems now very timely to review how it is working and how we evolve the arrangement for the future.

#### **10. CLOSURE OF GAP IN FENCE (THEALE RECREATION GROUND & ENGLEFIELD ROAD)**

Council to consider request from Cllr. Church on behalf of local dog walkers & residents.

#### **11. BERKSHIRE YOUTH DEVELOPMENT LEAGUE CONTRACT**

Council to receive an update from the Clerk – please refer to weekly briefing sent on 09.06.2023.

#### **12. NORTH STREET NEW SPORTS PITCH**

Council to receive an update from the Chair.

#### **13. STREET LIGHT REPAIRS/REPLACEMENTS/MAINTENANCE CONTRACT - Appendix 2**

Council to receive, consider and compare quotes.

#### **14. ENERGY CONTRACTS - Appendix 3**

Council to receive, consider and compare quotes.

#### **15. INSTAGRAM**

Council to consider request from Cllr. Fenwick.

#### **16. FINANCE AND ACCOUNTS – Appendix 4**

- a. Council to note the income received in the last month.
- b. Council to consider and approve invoices for payment.
- c. Council to note payments made by the Clerk outside of meeting using delegated powers.
- d. Council to note and approve the monthly regular DD/SO payments made in the last month.
- e. Council to note the credit card payments made in the last month.
- f. Council to note internal transfers made in the last month.
- g. Council to note the bank balances as at 27.06.2023.

#### **17. EXCLUSION OF PRESS AND PUBLIC MOTION:**

Pursuant to the provisions of the Public Bodies (Admission to Meetings) Act 1960 as extended by S100 of the Local Government Act 1972, Council to decide on whether the press and public be excluded from the meeting for any agenda item on the grounds that its consideration would involve the disclosure of exempt information.

RECOMMENDATION: Agenda item 6 to be considered under Standing Order 3D as a closed meeting.

#### **18. OPERATIONAL SERVICE DELIVERY PROPOSAL - Appendix 5**

Council to receive and consider integrated proposal from the Clerk regarding project officer role, staff succession planning & grounds maintenance contract.

#### **19. FUTURE MEETING DATES, AUGUST MEETING & DATE OF NEXT MEETING - Appendix 6**

**Members of the public and press are very welcome to attend.**