

30th May 2023

All Councillors are summoned to attend an ORDINARY MEETING of the PARISH COUNCIL to be held on Monday 5th June 2023 at 7.30pm in the Pavilion, Englefield Road and the following business will be transacted.

Regards

Di Hughes
Operations Manager/Clerk

AGENDA

1. APOLOGIES

Council to receive apologies and reasons for absence.

2. DECLARATIONS OF INTEREST and DISPENSATIONS

With reference to items on the agenda Members are reminded of their responsibility to declare interests and to update their Register of Interests as required.

3. APPROVAL OF MINUTES OF THE PREVIOUS MEETING

Council to approve and sign the minutes of the Annual Council meeting held on 15.05.2023.

Council to approve and sign the minutes of the Extraordinary Council meeting held on 26.05.2023.

4. OPEN MEETING

Public participation: Members of the public will be invited to speak on issues relating to this agenda or raise issues for future consideration. The period of time designated for public participation at a meeting in accordance with the Council's Standing Orders shall not exceed 15 minutes, max. 3 minutes per person, and will be under the direction of the Chair of the meeting.

5. MONTHLY REPORTS

Council to receive a monthly report from the Chair.

Council to note the weekly reports received from the Clerk.

Council to receive a report from District Councillor Macro.

6. PLANNING MATTERS – Appendix 1

Council to consider and decide upon planning applications received.

Council to note the planning decisions, appeals & withdrawals received.

Council to note the planning application correspondence received.

7. COMMITTEES AND WORKING GROUPS

Council to be advised of Finance Committee updates.

Council to be advised of Staffing Committee updates.

Council to be advised of Environment & Open Spaces Committee updates.

Council to be advised of any Community Events Committee updates.

8. ANNUAL POLICY REVIEW – Appendix 2

Council to decide on any updates for the existing policies as part of the annual review.

9. INTERNAL AUDIT & AGAR – Appendix 3

Council to receive and note comments made by the auditor on the internal audit.

Council to appoint auditor for 2023-2024

Council to receive and sign the AGAR 2022 – 2023

10. CORRESPONDENCE RECEIVED

Council to note the correspondence received.

11. PLAY PROJECT, NEW SPORTS PITCH & BERKSHIRE YOUTH DEVELOPMENT LEAGUE PROPOSAL

Council to receive an update from the Clerk on the play project.

12. STREET LIGHT REPAIRS/REPLACEMENTS/MAINTENANCE CONTRACT – Appendix 4

Council to review and consider quotes.

13. ENERGY CONTRACTS – Appendix 5

Council to receive and consider quotes.

14. FINANCE AND ACCOUNTS – Appendix 6

- a. Council to note the income received in the last month.
- b. Council to consider and approve invoices for payment.
- c. Council to note payments made by the Clerk outside of meeting using delegated powers.
- d. Council to note and approve the monthly regular DD/SO payments made in the last month.
- e. Council to note the credit card payments made in the last month.
- f. Council to note internal transfers made in the last month.
- g. Council to note the bank balances as at 31.05.2023.

15. DATE OF NEXT MEETING

Members of the public and press are very welcome to attend.