

27th February 2024

All Councillors are summoned to attend an ORDINARY MEETING of the PARISH COUNCIL to be held on Monday 4th March 2024 at 7.30pm in the Pavilion, Englefield Road. The following business will be transacted.

Regards



Di Hughes
Operations Manager/Clerk

AGENDA

1. Apologies

Council to receive apologies and reasons for absence.

2. Declarations of Interest & Dispensations

With reference to items on the agenda Members are reminded of their responsibility to declare interests and to update their Register of Interests as required.

3. Approval of Minutes of The Previous Meeting

Council to approve and sign the minutes of the previous Council meeting.

4. Open Meeting

Public participation: Members of the public will be invited to speak on issues relating to this agenda or raise issues for future consideration. The period designated for public participation at a meeting in accordance with the Council's Standing Orders shall not exceed 15 minutes, max. 3 minutes per person, and will be under the direction of the Chair of the meeting.

5. Monthly Reports

- a. Council to receive a report from District Councillor Macro.
- b. Council to receive a monthly report from the Chair.
- c. Council to note the weekly reports received from the Clerk.
- d. Councillors to give a brief verbal monthly update on their Council duties.

6. Correspondence Received

Council to note the correspondence received.

7. Planning Matters

- a. Council to consider and respond to planning applications received.
- b. Council to discuss and respond to planning consultation requests from West Berkshire Council.
- c. Council to note the planning decisions, appeals and withdrawals received.
- d. Council to discuss submitting a statement with regards the West Berkshire Local Plan Examination

8. Finance & Accounts

- a. Council to consider and approve invoices for payment.
- b. Council to receive, consider and approve quotes.
- c. Council to note payments made by the Clerk outside of meeting using delegated powers.
- d. Council to note internal transfers made in the last month & bank balances as at 28.02.2024.
- e. Council to be advised by Clerk of recommendations to end of year EMR's.

9. Community Grants Application & Recognition Awards

- a. Council to consider and approve new community grant application process.
- b. Council to decide how to allocate profits made from the Christmas Market 2023.
- c. Council to discuss new local recognition awards for members of the community.

10. Councillor Vacancies & Co-option

- a. Council to consider the need to fill the existing vacant posts before the Annual Meeting in May 2024.
- b. Council to agree timeframes and process.

11. New Sports Pitch

Council to discuss complaints, incidents & usage of the new sports pitch on North Street.

12. Application To Register Playground Land, Off Roundhead Road

Council to discuss and agree how they wish to proceed with this application.

13. Lakeside, Theale Street Naming & Numbering Parish Consultation

Council to discuss and respond to consultation request from West Berkshire Council.

14. Theale Parish Council Communications

Council to consider how to communicate with all residents as the Parish Magazine is no longer in publication.

15. Review Of Sports Club/Pitch Hire Charging Schedule

Council to review the current charging schedule for sports pitch use and hire.
Council to propose any changes to charging from 1st April 2024.

16. Theale Parish Council Strategy 2024 – 2027

Clerk to update Council on the strategy plan, timelines, and next steps.

17. Date Of Next Meeting

Monday 15th April 2024 @ 7.30pm

Members of the public and press are very welcome to attend.