

26th September 2023

All Councillors are summoned to attend an ORDINARY MEETING of the PARISH COUNCIL to be held on Monday 2nd October 2023 at 7.30pm in the Pavilion, Englefield Road. The following business will be transacted.

Regards

Di Hughes
Operations Manager/Clerk

AGENDA

1. APOLOGIES

Council to receive apologies and reasons for absence.

2. DECLARATIONS OF INTEREST and DISPENSATIONS

With reference to items on the agenda Members are reminded of their responsibility to declare interests and to update their Register of Interests as required.

3. APPROVAL OF MINUTES OF THE PREVIOUS MEETING

Council to approve and sign the minutes of the Council meeting held on 13.07.2023 & 07.08.2023.

4. OPEN MEETING

Public participation: Members of the public will be invited to speak on issues relating to this agenda or raise issues for future consideration. The period of time designated for public participation at a meeting in accordance with the Council's Standing Orders shall not exceed 15 minutes, max. 3 minutes per person, and will be under the direction of the Chair of the meeting.

5. MONTHLY REPORTS

Council to receive a monthly report from the Chair.

Council to note the weekly reports received from the Clerk.

Councillors to give a brief verbal monthly update on their Council duties.

Council to receive a report from District Councillor Macro.

6. CORRESPONDENCE RECEIVED

Council to note the correspondence received.

7. PLANNING MATTERS – Appendix 1

Council to consider and decide upon planning applications received.

Council to note the planning decisions, appeals & withdrawals received.

Council to note the planning application correspondence received.

8. FINANCE AND ACCOUNTS – Appendix 2

a. Council to consider and approve invoices for payment.

b. Council to note payments made by the Clerk outside of meeting using delegated powers.

c. Council to note the credit card payments made in the last month.

d. Council to note internal transfers made in the last month.

e. Council to note the bank balances as at 27.09.2023.

9. OPERATIONAL SERVICE DELIVERY PROPOSAL – Appendix 3

Council to receive an update and costings from the Clerk regarding this proposal.

Council to give final approval based on facts & figures provided.

10. NEW PITCH ON NORTH STEET

Council to receive an update from the Clerk with regards to the new lease.

12. NEIGHBOURHOOD PLAN

Council to authorise spend and agree a date for the introduction training.

13. CHRISTMAS LIGHTS CONTRACT – Appendix 4

Council to receive quotes for Christmas Light Contract from 2024.

Council to agree preferred supplier from 2024.

14. GRANTS

Clerk to suggest new ways for Community Groups to apply for our grants.

15. MUSA THANK YOU SIGN & OTHER NEW SIGNAGE

Council to agree wording, colour and format for new open spaces signage.

16. DATE OF NEXT MEETING

Monday 6th November 2023 @ 7.30pm

Members of the public and press are very welcome to attend.