

2<sup>nd</sup> January 2024

All Councillors are summoned to attend an ORDINARY MEETING of the PARISH COUNCIL to be held on Monday 8<sup>th</sup> January 2024 at 7.30pm in the Pavilion, Englefield Road. The following business will be transacted.

Regards



Di Hughes

Operations Manager/Clerk

## AGENDA

### 1. Apologies

Council to receive apologies and reasons for absence.

### 2. Declarations of Interest & Dispensations

With reference to items on the agenda Members are reminded of their responsibility to declare interests and to update their Register of Interests as required.

### 3. Approval of Minutes of The Previous Meeting

Council to approve and sign the minutes of the previous Council meeting.

### 4. Open Meeting

Public participation: Members of the public will be invited to speak on issues relating to this agenda or raise issues for future consideration. The period designated for public participation at a meeting in accordance with the Council's Standing Orders shall not exceed 15 minutes, max. 3 minutes per person, and will be under the direction of the Chair of the meeting.

### 5. Monthly Reports

Council to receive a monthly report from the Chair.

Council to note the weekly reports received from the Clerk.

Councillors to give a brief verbal monthly update on their Council duties.

Council to receive a report from District Councillor Macro.

### 6. Correspondence Received

Council to note the correspondence received.

### 7. Planning Matters

a. Council to consider and respond to planning applications received.

b. Council to note the planning decisions, appeals and withdrawals received.

### 8. Finance & Accounts

a. Council to consider and approve invoices for payment.

b. Council to receive, consider and approve quotes.

c. Council to note payments made by the Clerk outside of meeting using delegated powers.

d. Council to note internal transfers made in the last month.

e. Council to note the bank balances as at 03.01.2024.

### **9. Budget Setting 2024/2025**

Council to receive draft budget for 2024/2025

### **10. Theale Neighbourhood Plan**

Following the presentation by Steve Tilbury at the December meeting Council to agree next steps.

### **11. Strategic Project - Proposed Motion from Cllr. Clifford:**

To proceed with an initial feasibility study for the building of a multi-purpose community hub for Theale. The study should summarise locations, identify parties that are likely to collaborate with the parish council. The feasibility study will include potential uses, locations, indicative ballpark costs, funding sources, community consultation plans. High level plan/process should the council proceed. If agreed, next step is for the Clerk to identify steps, plan, and timelines for this to be produced.

### **12. Devolution of Local Council (Land Ownership) - Proposed Motion from Cllr. Clifford:**

To agree for the council to investigate taking ownership of green spaces currently owned and maintained by WBC. Investigation would be in the form of a white paper report written by the Clerk/office containing information about the costs and ongoing costs/benefits/downsides to taking ownership of some or all the green spaces currently owned and maintained by WBC. The report should also include details of the green spaces for which this is an option.

### **13. Date Of Next Meeting**

Monday 5<sup>th</sup> February 2024 @ 7.30pm

**Members of the public and press are very welcome to attend.**