



Wednesday 3rd June 2026

To all Members of Theale Parish Council: You are hereby summoned to attend an Ordinary Meeting of Theale Parish Council to be held on Monday 8th June 2026 at 7.45pm in the Peter Gooch Room, Pavilion, Englefield Road.

Di Hughes - Clerk to Theale Parish Council

Members of the public and press are very welcome to attend.

AGENDA

1. Apologies

Council to receive apologies and reasons for absence.

2. Declarations Of Interest & Dispensations

With reference to items on the agenda members are reminded of their responsibility to declare interests and to update their Register of Interests as required.

3. Approval Of Minutes of the Previous Meeting

- a. Council to approve and sign the minutes of the previous meeting.
- b. Council to receive matters arising and actions from the previous minutes.

4. Open Meeting & Public Forum

Public participation: Members of the public will be invited to speak on issues relating to this agenda or raise issues for future consideration. The period designated for public participation at a meeting in accordance with the Council's Standing Orders shall not exceed 15 minutes, max. 3 minutes per person, and will be under the direction of the Chair of the meeting.

5. Monthly Reports

- a. Council to receive a report from District Councillor Macro.
- b. Council to receive a monthly report from the Chair.
- c. Council to receive a monthly report from the Clerk.
- d. Councillors to give a brief verbal monthly update on their Council duties.

6. Planning Matters

- a. Council to consider and respond to planning applications received.
- b. Council to note the planning decisions, appeals, withdrawals & correspondence received.

7. Finance & Accounts

- a. Council to receive, consider and approve quotes.
- b. Council to note payments made by the Clerk outside of meeting using delegated powers.
- c. Council to consider and approve invoices for payment.
- d. Council to note internal transfers made in the last month & bank balances as at 04.06.2026.
- e. Council to be advised about available funds for EMR's for 2026/2027

8. Correspondence Received

Council to note the correspondence received.

9. Annual Governance & Accountability Return (AGAR) 2025/2026

- a. Council to receive the Internal Auditor's final report.
- b. Council to consider and approve the Annual Governance & Accountability Return (AGAR) 2025/2026.
- c. Council to authorise the Chair of the meeting and the Clerk to sign the AGAR on behalf of the Council.
- d. Council to appoint an Internal Auditor for 2026/2027.

10. Annual RoSPA Reports

- a. Council to receive the annual RoSPA play safety inspection reports for all outdoor play areas.
- b. Council to receive an update from the Clerk identifying recommended remedial works, and associated costs.
- c. Council to consider and authorise expenditure for the completion of works and/or the purchase of replacement equipment, as required.

11. Councillor Vacancy

West Berkshire Council has not received any requests to hold an election to fill the vacant seat left by Cllr Watson, therefore it is now in order for the parish to co-opt. Council to agree next steps and timelines regarding this vacancy.

12. Summer Events

- a. Council to discuss lessons learned from the Outdoor Cinema Night.
- b. Council to receive an update from Cllr Hopcroft regarding the results of Theale in Bloom.
- c. Council to receive an update from the Clerk regarding preparations for the Village Fete and Beer & Live Music Festival.

13. Dates For Your Diary

- a. Council to receive the 2026/2027 meeting schedule
- b. Council to note upcoming summer event dates:
 - Sunday 5th July – Village Fete – 11.00am – 3.00pm
 - Sunday 5th July – Beer & Live Music Festival – 6.00pm – 10.00pm
 - Monday 13th July – Staffing Committee – 7.00pm – 7.30pm

14. Date Of Next Council Meeting

Monday 13th July @ 7.45pm