

Monday 22nd August 2022

To all members of the staffing committee,

You are summoned attend the meeting of Theale Parish Council's staffing committee to be held on **Tuesday 30th August 2022 at 7:00pm** at the Pavilion, Englefield Road.

Due to the confidential nature of the business to be discussed, the public and press will be excluded for the whole of this meeting (Public Bodies (Admission to Meetings) Act 1960, s 1(2)).



Paul Manley

Clerk to Theale Parish Council

AGENDA

1. APOLOGIES FOR ABSENCE & DECLARATIONS OF INTEREST

2. MINUTES

To adopt the minutes of the staffing committee meeting on Monday 4th July 2022. Chairman to sign the minutes in the presence of the committee.

3. STAFF APPRAISALS & SALARY PLANNING

4. LOCUM CLERK COVER & PLANNING

5. RECRUITMENT OF NEW RFO & CLERK

6. ABSENTEE REPORTING & APPROVAL

7. ANY OTHER BUSINESS