

AGENDA

20th March 2023

March 2023

An ORDINARY MEETING of the **STAFFING COMMITTEE** will be held on Monday 27th March 2023 at 7.00pm in the Pavilion, Englefield Road and the following business will be transacted. All Committee Members are summoned to attend.

Regards
Di Hughes
Operations Manager/Clerk to the Parish Council

1. APOLOGIES

Committee to receive apologies and reasons for absence.

2. DECLARATIONS OF INTEREST and DISPENSATIONS

With reference to items on the agenda Members are reminded of their responsibility to declare interests and to update their Register of Interests as required.

3. MINUTES OF THE PREVIOUS MEETING

Committee to approve and sign the minutes of the Staffing Committee meeting held on 22.02.2023.

4. OPEN MEETING

Public participation: Members of the public will be invited to speak on issues relating to this agenda or raise issues for future consideration. The period of time designated for public participation at a meeting in accordance with the Council's Standing Orders shall not exceed 15 minutes, max. 3 minutes per person, and will be under the direction of the Chair of the meeting.

5. EXCLUSION OF PRESS AND PUBLIC

Pursuant to the provisions of the Public Bodies (Admission to Meetings) Act 1960 as extended by S100 of the Local Government Act 1972, Council to decide on whether the press and public be excluded from the meeting for any agenda item on the grounds that its consideration would involve the disclosure of exempt information.

RECOMMENDATION: Agenda item 8 to be considered under Standing Order 3D as a closed meeting.

6. OFFICE OPENING HOURS

Committee to consider and decide upon the office opening hours.

7. TRAINING PLANS

Clerk to update the committee on the Clerk & Officer training plans.

8. OFFICE STAFFING/PROJECT OFFICER REVIEW

Clerk to make suggestions to the Committee about this role.

9. TPC Staff Pension Provider

To bring members into the challenge, there are potentially some risks/challenges moving a new pension provider that need to be investigated/followed up.

12. DATE OF NEXT MEETING

TBA.

Members of the public and press are very welcome to attend.