

Wednesday 5th January 2022

To all members of the finance committee,

You are summoned attend the meeting of Theale Parish Council's finance committee to be held on **Monday 10th January 2022 at 7:15pm** in the Peter Gooch Room, Pavilion, Englefield Road.



Paul Manley
Clerk to Theale Parish Council

AGENDA

1. APOLOGIES FOR ABSENCE

To receive apologies for absence and declarations of interest.

2. QUARTERLY FINANCIAL UPDATE

a. To receive bank reconciliations at the end of the first financial quarter.

Member other than the chairman to verify bank reconciliations for October to December. Member to sign reconciliations and original back statements.

b. To receive an income and expenditure statement and trial balance as of 31st December 2021.