



Tuesday 11th November 2025

To all members of the Finance Committee, you are summoned to attend an ordinary meeting which will be held on Monday 17th November 2025 at 8.00pm in the Parish Office, Englefield Road, Theale.

Di Hughes - Clerk to Theale Parish Council

Agenda

1. Apologies

Council to receive apologies and reasons for absence.

2. Election Of Chair & Vice-Chair

- a. To elect the chair of the Finance committee for the period until the next annual meeting and for the elected chair to declare acceptance of office.
- b. To elect the vice-chair of the Finance committee for the period until the next annual meeting and for the elected vice-chair to declare acceptance of office.

3. Declarations Of Interest & Dispensations

Members are reminded of their responsibility to declare interests.

4. Approval Of Minutes Of The Previous Meeting

Members to approve and sign the minutes of the previous Finance committee meeting.

5. Open Meeting & Public Forum

Public participation: Member of the public will be invited to speak on issues relating to this agenda or raise issues for future consideration.

6. Financial Review

Members to review year to date spend and sign reconciliations reports for Q1 & Q2.

7. Review Of Pay Scales

Members are to be advised of the item discussed by the Staffing Committee on 06.10.2025.

8. Budget 2026/2027

Members to receive first draft budget from the Clerk, to discuss and amend as needed.

9. Date Of Next Meeting

To be confirmed.