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21st November 2023

All Committee Members are requested to attend an Extraordinary Finance Committee Meeting to be held on Monday 27th November at 7.30pm in the Pavilion, Englefield Road.

The following business will be transacted.

Di Hughes
Operations Manager/Clerk

AGENDA

1. APOLOGIES

Council to receive apologies and reasons for absence.

2. DECLARATIONS OF INTEREST and DISPENSATIONS

3. APPROVAL OF MINUTES OF THE PREVIOUS MEETING

4. OPEN MEETING

Public participation: Members of the public will be invited to speak on issues relating to this agenda or raise issues for future consideration. The period of time designated for public participation at a meeting in accordance with the Council's Standing Orders shall not exceed 15 minutes, max. 3 minutes per person, and will be under the direction of the Chair of the meeting.

5. BUDGET REVIEW & QUARTERLY FINANCIAL UPDATE

- Members to receive bank reconciliations for Q2.
- Members to verify bank reconciliations for Q2 and to sign off reconciliations.
- Members to sign original bank statements.
- Members to consider and discuss year to date actuals against budget for 2023/2024.

6. FINANCE AND ACCOUNTS

- Clerk to update members on income received or expected relating to projects/grants/funding/CIL.
- Clerk to update members on expenditure ear marked reserves not yet spent.
- Clerk to update members on matters arising from the Staffing Committee relating to salaries.

7. DRAFT BUDGET FOR 2024–2025

- Members to receive and discuss the draft budget for the financial year 2024–2025.
- Members to discuss fees and charges for 2024-2025.
- Members to recommend any changes to the council.

8. DATE OF NEXT MEETING

Monday 8th January 2024 @ 7.30pm

Members of the public and press are very welcome to attend.