

24th September 2023

All Committee Members are requested to attend the Finance Committee Meeting to be held on Monday 4th September 2023 at 7.30pm in the Pavilion, Englefield Road.

The following business will be transacted.

Di Hughes
Operations Manager/Clerk

AGENDA

1. APOLOGIES

Council to receive apologies and reasons for absence.

2. DECLARATIONS OF INTEREST and DISPENSATIONS

With reference to items on the agenda Members are reminded of their responsibility to declare interests and to update their Register of Interests as required.

3. ELECTION OF CHAIRPERSON & VICE-CHAIRPERSON

To elect the Chairperson & Vice Chairperson of the Finance Committee for the period and for the elected Chairperson & Vice Chairperson to declare acceptance of office.

4. APPROVAL OF MINUTES OF THE PREVIOUS MEETING

5. OPEN MEETING

Public participation: Members of the public will be invited to speak on issues relating to this agenda or raise issues for future consideration. The period of time designated for public participation at a meeting in accordance with the Council's Standing Orders shall not exceed 15 minutes, max. 3 minutes per person, and will be under the direction of the Chair of the meeting.

6. BUDGET REVIEW & QUARTERLY FINANCIAL UPDATE

- a. Members to receive bank reconciliations for the first financial quarter.
- b. Members to verify bank reconciliations for Q1 and to sign off reconciliations and original back statements.
- c. Members to consider and discuss year to date actuals against budget for 2023/2024.

7. FINANCE AND ACCOUNTS

- a. Clerk to update members on income received or expected relating to projects/grants/funding/CIL.
- b. Clerk to update members on expenditure ear marked reserves not yet spent.

8. OPERATIONAL SERVICE DELIVERY PROPOSAL

Members to consider the detail regarding the finances connected to this project.

9. DATE OF NEXT MEETING

Monday 8th January 2024 @ 7.30pm

Members of the public and press are very welcome to attend.

