

AGENDA

30th January 2023

An ORDINARY MEETING of the FINANCE COMMITTEE will be held on Monday 6th February 2023 at 7.00pm in the Pavilion, Englefield Road and the following business will be transacted. All Committee Members are summoned to attend.

Kind Regards



Samantha Haywood
Locum Clerk/RFO to the Parish Council

- 1. APOLOGIES**
MOTION: Committee to receive apologies and reasons for absence.
- 2. DECLARATIONS OF INTEREST and DISPENSATIONS**
With reference to items on the agenda Members are reminded of their responsibility to declare interests and to update their Register of Interests as required.
- 3. OPEN MEETING**
Public participation: Members of the public will be invited to speak on issues relating to this agenda or raise issues for future consideration. The period of time designated for public participation at a meeting in accordance with the Council's Standing Orders shall not exceed 15 minutes, max. 3 minutes per person, and will be under the direction of the Chair of the meeting.
- 4. MINUTES OF PREVIOUS MEETING**
MOTION: Committee to consider and approve the minutes of the previous meeting held on 09.05.22. (SH)
MOTION: Committee to consider and approve the minutes of the meeting held on 10.01.22. (SH)
- 5. QRT 3 FINANCIALS**
MOTION: Committee to note the financials for qrt 3 – bank reconciliations, income & expenditure statement, trial balance, budget to date. (SH)
- 6. HMRC PAYE**
MOTION: Committee to note that HMRC have written to advise that we have overpaid PAYE by £1,553.72 over the past year. (SH)
- 7. NEST PAYMENT METHOD**
MOTION: Committee to approve two Members to sign a NEST pension direct debit mandate. (SH)
- 8. EXTERNAL AUDIT 2021/22**
MOTION: Committee to note the 2021/22 external auditors report confirming acceptance of the audit with no comment, and that the relevant audit paperwork has been published on the website. (SH)
- 9. DATE OF NEXT MEETING**
TBA.

Members of the public and press are very welcome to attend

SUPPORTING INFORMATION

AGENDA ITEM 4 – MINUTES OF PREVIOUS MEETING

Available at [https://www.thealeparishcouncil.gov.uk/Finance Committee 40273.aspx](https://www.thealeparishcouncil.gov.uk/Finance_Committee_40273.aspx)

AGENDA ITEM 8 – EXTERNAL AUDIT 2021/22

The external auditor has approved the 2021/22 audit stating “On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.”

All audit / audit conclusion paperwork has been completed and published on the website.

Locum Clerk