

The Pavilion  
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10<sup>th</sup> October 2023

All Committee Members are requested to attend the Community Events Meeting to be held on Monday 16<sup>th</sup> October 2023 at 7.30pm in the Pavilion, Englefield Road.

The following business will be transacted.

Di Hughes  
Operations Manager/Clerk

## AGENDA

### 1. APOLOGIES

Council to receive apologies and reasons for absence.

### 2. DECLARATIONS OF INTEREST and DISPENSATIONS

With reference to items on the agenda Members are reminded of their responsibility to declare interests.

### 3. ELECTION OF CHAIRPERSON & VICE-CHAIRPERSON

To elect the Chairperson & Vice Chairperson of the Community Events Committee for the period and for the elected Chairperson & Vice Chairperson to declare acceptance of office.

### 4. APPROVAL OF MINUTES OF THE PREVIOUS MEETING

### 5. OPEN MEETING

Public participation: Members of the public will be invited to speak on issues relating to this agenda or raise issues for future consideration.

### 6. CHRISTMAS FAYRE 2023

Members to receive an update from the office regarding operational matters for this event.  
To assign tasks, timelines and deadlines to staff members and volunteers for this event.

### 7. DISCUSS D-DAY 80 EVENTS

Members to consider request to "light a beacon" to mark this occasion on 6<sup>th</sup> June 2024.

### 8. ANNUAL PARISH MEETING 2024

Clerk to update members on proposed plans for 2024.

### 9. IDEAS FOR NEW COMMUNITY EVENTS FOR 2024

Members to discuss new ideas for 2024 (subject to budget approval).

### 10. CONFIRM DATES FOR VILLAGE SUMMER FETE & CHRISTMAS FAYRE 2024

### 11. BUDGET REQUESTS FOR 2024/2025

Members to consider budget requirements for events for 2024.

### 12. DATE OF NEXT MEETING

Monday 25<sup>th</sup> March 2024 @ 7.30pm