



Tuesday 11th November 2025

To all members of the Community Events & Open Spaces Committee, you are summoned to attend an Ordinary Committee Meeting which will be held on Monday 17th November at 7.00pm in the Peter Gooch Room, Pavilion, Englefield Road.

Di Hughes - Operations Manager/Clerk to Theale Parish Council

Members of the public and press are very welcome to attend.

AGENDA

1. Apologies

To receive apologies and reasons for absence.

2. Election Of Chair & Vice-Chair

- a. To elect the chair of the Community Events & Open Spaces committee for the period until the next annual meeting and for the elected chair to declare acceptance of office.
- b. To elect the vice-chair of the Community Events & Open Spaces committee for the period until the next annual meeting and for the elected vice-chair to declare acceptance of office.

3. Declarations Of Interest & Dispensations

With reference to items on the agenda members are reminded of their responsibility to declare interests and to update their Register of Interests as required.

4. Approval Of Minutes Of The Previous Meeting

- a. Members to approve and sign the minutes of the previous meetings.
- b. Members to receive matters arising and actions from the previous minutes.

5. Open Meeting & Public Forum

Public participation: Members of the public will be invited to speak on issues relating to this agenda or raise issues for future consideration. The period designated for public participation at a meeting in accordance with the Council's Standing Orders shall not exceed 15 minutes, max. 3 minutes per person, and will be under the direction of the Chair of the meeting.

6. Christmas Market 2025

Clerk to give update on event plan.

7. Community Events 2026

- a. Members to update the Committee on costs for new events planned for 2026.
- b. Members to confirm dates for 2026

8. Date Of Next Meeting

Monday 23rd February 2026.