

THEALE PARISH COUNCIL

Parish Office, The Pavilion, Englefield Road, Theale, Reading, RG7 5AS

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Wednesday 5th August 2020

To all members of the staffing committee,

You are summoned to attend a meeting of Theale Parish Council to be held via online video conference on **Monday 10th August 2020 at 7.00pm.**

[Paul Manley](#)

Clerk to Theale Parish Council

AGENDA for the meeting of the STAFFING COMMITTEE

- 1. To receive apologies for absence and declarations of interest**
- 2. To adopt the minutes of the meeting of the staffing committee on 8th June and authorise their signing later**
See 2020 06 08 Draft Minutes – Staffing Committee attached
- 3. To receive a recommendation from the interview panel on the appointment of an Administration Officer and to approve her/his appointment on the agreed terms**