

Tuesday 5th January 2021

To all members of the parish council,

You are summoned to attend the annual meeting of Theale Parish Council to be held via online video conference on **Monday 11th January 2021 at 7.00pm**. Please ensure your video is switched on. A recording of the meeting will be made available on the parish council website.

Paul Manley
Clerk to Theale Parish Council

AGENDA for the ANNUAL meeting of the FULL COUNCIL

- 1. To elect the chairman of the council for the period until the next annual meeting and for the elected chairman to declare acceptance of office**
- 2. To elect the vice-chairman of the council for the period until the next annual meeting and for the elected vice-chairman to declare acceptance of office**
- 3. To approve the formation of a finance committee**
See Finance Committee Terms of Reference 2021 DRAFT attached
- 4. To elect members to the following committees:**
 - a staffing**
 - b planning**
 - c finance (if applicable).**
- 5. To elect members as representatives to the following outside bodies:**
 - a AWE Local Liaison Committee**
 - b Theale Rail Sidings Liaison Committee**
 - c Dr Ellerton's Charity**
 - d Village Hall Committee**
 - e Neighbourhood Action Group.**