

Tuesday 2<sup>nd</sup> February 2021

To all members of the parish council,

You are summoned to attend a meeting of Theale Parish Council to be held via online video conference on **Monday 8<sup>th</sup> February at 7.30pm**. Please ensure your video is switched on.

Paul Manley  
Clerk to Theale Parish Council

Members of the public wishing to attend the meeting should contact the clerk for a meeting invitation.

## **AGENDA for the meeting of the FULL COUNCIL**

*PART 1*

- 1. To receive apologies for absence and declarations of interest**
- 2. Open forum for members of the public**  
Maximum FIFTEEN minutes. A member of the public may not speak for more than THREE minutes.
- 3. Chairman to receive any matters raised by members**  
Chairman to be notified of matters THREE DAYS in advance of the meeting
- 4. To adopt the minutes of the meetings on 11<sup>th</sup> and 25<sup>th</sup> January and authorise their signing later**  
<2021 01 11 annual minutes> <2021 01 11 ordinary minutes> <2021 01 25 extraordinary minutes>
- 5. District councillor's report**  
<District councillor's report> to follow
- 6. Clerk's update**
- 7. To consider and agree formal representations to planning applications and appeals received since the last council meeting**  
<Planning>
- 8. To note West Berkshire Council planning decisions for Theale Parish since the last parish council meeting**  
<Planning>
- 9. To authorise payments as listed on payment schedule 563 dated 8<sup>th</sup> February 2021**  
<Payment Schedule 563> to follow
- 10. To approve the grounds maintenance tender application pack and tender process**  
<Grounds maintenance tender DRAFT>
- 11. To agree the Christmas lights design motifs for 2021**  
<Christmas lights design motifs>
- 12. To agree that the Christmas lights event happen on Saturday 4<sup>th</sup> December 2021, subject to COVID-19 restrictions, and agree to form a working party**
- 13. To approve the creation of a council Facebook and/or Twitter account and an updated media policy**  
<Media policy 2021 DRAFT>
- 14. To approve the updated terms of reference for and elect members to the planning committee**  
<Planning committee terms of reference 2021 DRAFT>

**15. To adopt a new councillor code of conduct based on the new model by the Local Government Association (2020)**

<Model councillor code of conduct 2020>

*PART 2*

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**16. To resolve that the public leaves the meeting for the remaining items, pursuant to the Bodies (Admissions to Meetings) Act 1960, section 1(2)**

**17. To agree a recruitment plan for the two councillor vacancies**

<Councillor application form DRAFT> <Councillor vacancy advert>