

Friday 30<sup>th</sup> April 2021

To all members of the parish council,

You are summoned to via online video conference on attend the annual meeting of Theale Parish Council to be held remotely on **Thursday 6<sup>th</sup> May at 7.30pm.**

Paul Manley  
Clerk to Theale Parish Council

Meeting joining link: <https://bit.ly/3t05VGQ>

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## AGENDA

### 1. ELECTION OF CHAIRMAN AND VICE-CHAIRMAN

a. To elect the chairman of the council for the period until the next annual meeting and for the elected chairman to declare acceptance of office.

b. To elect the vice-chairman of the council for the period until the next annual meeting and for the elected vice-chairman to declare acceptance of office.

### 2. APOLOGIES FOR ABSENCE

To receive apologies for absence and declarations of interest.

### 3. COMMITTEE MEMBERSHIPS

To elect members to the following committees:

- a staffing
- b finance
- c planning.

### 4. REPRESENTATIVES ON OUTSIDE BODIES

To elect members as representatives on the following outside bodies:

- a AWE Local Liaison Committee
- b Theale Rail Sidings Liaison Committee
- c Dr Ellerton's Charity
- d Village Hall Committee
- e Neighbourhood Action Group.

### 5. MINUTES

a. To adopt the minutes of the meeting on 19<sup>th</sup> April 2021 and authorise their signing later.

b. To receive matters arising from the minutes.

### 6. PUBLIC FORUM

### 7. MEMBERS' REMARKS

### 8. DISTRICT COUNCILLOR'S REPORT

### 9. CLERK'S UPDATE

## 10. PLANNING

a. To respond to planning and licence applications and appeals received since the last meeting.

21/00215/LQC	Variation application: Addition of alcohol off sales and New Year's Eve live music non-standard timing 19:00 to 1:00	Theale Club RG7 5AS
21/00919/HOUSE	Partial garage conversion, existing window blocked up and new back door added & addition of rooflight	25 Church Street RG7 5BX Mr & Mrs Tizzard
21/00922/HOUSE & 21/00923?LBC2	Demolition of existing front extension. Erection of new single storey rear extension. New detached car port. New rear garden wall and external works. Internal alterations.	49 Church Street RG7 5BX Mr & Mrs Goss

b. To note West Berkshire Council planning decisions for Theale parish since the last meeting.

21/00433/HOUSE	2 storey side/rear extension – resubmission of expired approval 17/00776/HOUSE dated 10/5/2017	74 Meadow Way RG7 5DQ Mr & Mrs Sennett	Approved
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## 11. PAYMENTS

To authorise payments as listed on payment schedule 566 dated 6<sup>th</sup> May 2021.

## 12. YEAR END 2021

- a. To receive the accounts for the financial year ending 2021.
- b. To receive the internal auditor's report for the financial year ending 2021.
- c. To approve the risk register and fixed asset register at 31<sup>st</sup> March 2021.
- d. To approve Section 1 of the Annual Governance and Accountability Return.
- e. To approve Section 2 of the Annual Governance and Accountability Return.

## 13. ENVIRONMENTAL WORKING PARTY

To receive an update from the Environmental Working Party.

## 14. JOHN CUMBER HALL

To receive a letter from Mary Tearney (trustee of The John Cumber Charity).

## 15. REVIEW OF WEST BERKSHIRE COUNCIL'S RIGHTS OF WAY IMPROVEMENT PLAN

To respond to the Review of West Berkshire Council's Rights of Way Improvement Plan.

*Deadline for response: Sunday 30<sup>th</sup> May 2021.*

## 16. RECREATION GROUND SURVEY

To receive the results of the recreation ground survey and agree on the next capital project(s).

## 17. MEMBERS' COMMUNITY BIDS 2021-2

To decide on a capital project(s) for which West Berkshire Council's Members' Community Bid may match-fund.

*Member: Cllr Alan Macro. Deadline for application: Tuesday 22<sup>nd</sup> June 2021.*

## 18. COMMUNITY LITTER PICK

To agree a date for the community litter pick.

*The only two dates during the summer on which there is no cricket are Sunday 1<sup>st</sup> and Sunday 22<sup>nd</sup> August.*