

## MINUTES OF THEALE PARISH COUNCIL

*Minutes of the ordinary meeting of Theale Parish Council held in the Peter Gooch Room, Pavilion on Monday 8<sup>th</sup> November 2021.*

**Members present:** Cllrs P Clifford, S Coker, L Cox (chairman), Z Fenwick, R Gallop & M Paul

**Clerk:** P Manley

**Others present:** Margaret Elliott (Holy Trinity Church), A Macro (district councillor)

*Meeting started 7:30pm*

### **FUL/109/21/22 To receive apologies for absence and declarations of interest**

Apologies for absence were received from Cllrs Clark, Coker, Fenwick, Richardson & Rolfe.

None declared.

### **FUL/110/21/22 To adopt the minutes of the meeting on 4<sup>th</sup> October 2021**

Proposed by Cllr Paul, seconded by Cllr Clifford, with a vote in favour, it was

**RESOLVED** to adopt the minutes of the meeting on 4<sup>th</sup> October 2021 as an accurate record of the meeting.

### **FUL/111/21/22 Public forum**

Margaret Elliott entreated the council to support the parish magazine as the church cannot afford to continue production. She was confident that, with the proposed support from the parish council, the magazine would pay its way.

### **FUL/112/21/22**

Proposed by Cllr Hopcroft, it was

**RESOLVED** to move item 12 on the agenda before item 4.

### **FUL/113/21/22 To agree that the parish office staff assist Holy Trinity Church in the production of its magazine, as per the attached proposal**

Cllr Hopcroft suggested that the magazine might be available in digital format in the future.

Proposed by Cllr Gash, seconded by Cllr Hopcroft, with a vote in favour, it was

**RESOLVED** to agree that the parish office staff assist Holy Trinity Church in the production of its magazine, as per the attached proposal, with an expected first issue by Easter.

### **FUL/114/21/22 Chairman's remarks**

None.

### **FUL/115/21/22 District councillor's report**

See attached.

### **FUL/116/21/22 Clerk's update**

The clerk stated that the internal auditor's interim report had been received (see attached).

The clerk was requested to ask the ground maintenance contractors to remove the cuttings from the bund, and alerted to a hazardous hole on the recreation ground.

**FUL/117/21/22 Committees & working groups update**

Environmental working party:

- a recent events; about 45–50 volunteers in total
- b Members' Bid and free hedging from the Woodland Trust
- c plans to award nest boxes to members of the public
- d plans for Theale in Bloom 2022

Events working party:

- a event will go ahead; volunteer briefing on 23<sup>rd</sup> November
- b first meeting for the Jubilee Fair 2022 will take place on Monday 15<sup>th</sup> November

Open spaces committee:

- a consultation starting this weekend
- b then formation of specification and advertising on Contracts Finder in new year
- c clerk to print off some flyers advertising Saturday's consultation event for Cllrs Gash and Hopcroft to distribute

**FUL/118/21/22 To respond to planning and licence applications and appeals received since the last meeting**

19/00113/OUTMAJ (adjacent parish)	A hybrid application comprising the following elements: Outline application for up to 165 dwellings on the western part of the site and a mixed use building comprising 450sqm (GIA) of floorspace in use class D1 to provide a community healthcare hub and residential above (included in the 165 dwellings); Engineering operations on the area covered by the outline application to create suitable gradients for internal site roads and development platforms for the residential development; and FUL application for change of use of the eastern part (8ha) of the site for use as public parkland, to be protected from development in perpetuity. All matters except for access to the site are to be reserved. Matters for which detailed approval are sought are: The detailed design of the vehicular access to the site from Pincents Lane and associated turning area, the location emergency vehicular access to the site and the locations of pedestrian and cycling accesses to the site.	Land east of Pincents Lane, Tilehurst
<b>Objection</b> on the same grounds as those submitted on 11 <sup>th</sup> February 2021		

**FUL/119/21/22 To note West Berkshire Council planning decisions for Theale parish since the last meeting.**

21/02140/COND1	Application for approval of details reserved by conditions 7 (boundary treatment) and 8 (hard surfacing) of approved 20/00663/RESMAJ - Approval of reserved matters application for phase 1 (of the development, which is for 7 dwellings located off St Ives Close, details include access, appearance, landscaping layout and scale) following Outline Permission Allowed on Appeal 15/02842/OUTMAJ (APP/W0340/W/16/3159722) – Outline application for Residential development of up to 325 houses and apartments (including 70 extra-care units) with associated access, parking, amenity space and landscaping. All matters reserved.	Lakeside The Green	Approved
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21/01995/RESMAJ	Application for approval of reserved matters application for phase 1 (of the development, which is for 11 dwellings located off St Ives Close, details include appearance, layout, landscape and scale) following Outline Permission Allowed on Appeal 15/02842/OUTMAJ (APP/W0340/W/16/3159722) - Outline application for Residential development of up to 325 houses and apartments (including 70 extra-care units) with associated access, parking, amenity space and landscaping. All matters reserved.	Lakeside The Green	Withdrawn
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**FUL/120/21/22 To authorise payments as listed on payment schedule 572 dated 8<sup>th</sup> November 2021**

Proposed by Cllr Clifford, seconded by Cllr Gallop, with a vote in favour, it was

**RESOLVED** to authorise payments as listed on payment schedule 572 dated 8<sup>th</sup> November 2021 to a total of £6,887.30.

**FUL/121/21/22 As part of the annual review of council policies, to review the**

- a complaints procedure**
- b publication scheme**
- c pre-planning application protocol**

It was suggested:

- a 'or vice-chair' be added to the end of paragraph 1.5 of the complaints procedure
- b 'the complainant will be kept informed' be changed to 'the complainant will be kept informed regularly' in paragraph 1.4 of the complaints procedure
- c the clerk check the legal references in the pre-planning application protocol.

Proposed by Cllr Clifford, seconded by CllrGash, with a vote in favour, it was

**RESOLVED** to update the complaints procedure and pre-planning application protocol subject to the amendments above.

Proposed by Cllr Clifford, seconded by Cllr Gallop, with a vote in favour, it was

**RESOLVED** that the clerk would present the ICO's most up-to-date model publication scheme for approval at the next council meeting.

**FUL/122/21/22 To receive the notice of conclusion of audit for the year ending 31<sup>st</sup> March 2021**

Received.

*The meeting ended at 9:10pm.*

Signed \_\_\_\_\_ Dated \_\_\_\_\_