

## MINUTES OF THEALE PARISH COUNCIL

*Minutes of the ordinary meeting of Theale Parish Council held in the Peter Gooch Room, Pavilion on Monday 10<sup>th</sup> January 2022.*

**Members present:** Cllrs P Clifford, S Coker, L Cox (chairman), Z Fenwick, K Gash, R Gallop, I Hopcroft & M Paul

**Clerk:** P Manley

**Administration assistant:** J Crisp

*Meeting started 7:30pm*

### **FUL/123/21/22 To receive apologies for absence and declarations of interest**

Apologies for absence were received from Cllrs Clark, Richardson, Rolfe, and from district councillor Alan Macro.

No declarations of interest.

### **FUL/124/21/22 To adopt the minutes of the meeting on 8<sup>th</sup> November 2021**

Cllr Fenwick raised inaccuracies in the listing of members present. These were corrected in the minutes by the chairman.

Proposed by Cllr Gallop, seconded by Cllr Hopcroft, with a vote in favour, it was

**RESOLVED** to adopt the minutes of the meeting on 8<sup>th</sup> November 2021 as an accurate record of the meeting.

### **FUL/125/21/22 Public forum**

No members of public present

### **FUL/126/21/22 Chairman's remarks**

Cllr Fenwick had a question for the open spaces chair which she would ask later in the meeting.

### **FUL/127/21/22 District councillor's report**

Received. Items included the building of a shared cycle/pedestrian way from the Lakeside site to Station Road; suspension of garden/food waste collections due to Covid, among other things; Pincents Hill planning application; and a new 'sports hub' at Newbury Rugby Club.

### **FUL/128/21/22 Clerk's update**

The clerk updated the council on the redecoration of the John Cumber Hall, including repainting, new lights and new floor.

### **FUL/129/21/22 Committees & working groups update**

Open spaces committee (Cllr Clifford):

- a consultation has closed
- b Cllrs Clifford and Gash and the clerk will meet with Tim Bird (Proludic) to form a specification
- c committee will approve specification and tender mid-February, after which it will be published on Contracts Finder
- d work estimated to start around May, after contract has been awarded and planning application approved.

Cllr Fenwick asked whether a permanent path between the churchyard and tarmac path could be included in the specification.

Environmental Working Party (Cllr Hopcroft):

- a progress on planting fixing items from the Members' Bid
- b new cherry trees
- c Theale in Bloom still the intention, as well as getting scouts and other community groups involved in building bug hotels.

Cllr Gash raised the importance of keeping the public informed about the committee's work. Cllr Clifford asked whether a Jubilee[?] plaque in the office might be able to be reused to mark a tree.

Events working party:

- a Christmas Lights Event a success with lots of positive feedback. Administration Officer will organise a 'lessons learnt' session in the near future.

*It was agreed to bring forward for discussion item 11 on the agenda.*

### **FUL/130/21/22 To approve the proposal and budget for the Jubilee Fête to be held on Sunday 5<sup>th</sup> June 2022**

The council received Cllr Fenwick's written proposal.

Cllr Clifford asked what amount the council is being asked to fund. Cllr Fenwick stated that the council was being asked to fund the estimated £8,000 expenditure, based on previous events held by Theale Village Community Association. The intention was for the event to repay the cost to the council of £8,000, and any profits to be 'distributed amongst local community groups or good causes'. Cllr Fenwick stressed that there were uncertainties at this point, including some outside the event organisers' control (eg weather), so no definite figures for income had been included in the proposal.

Proposed by Cllr Hopcroft, seconded by Cllr Gash, with a vote in favour, it was

**RESOLVED** to approve the proposal and budget for the Jubilee Fête to be held on Sunday 5th June 2022.

### **FUL/131/21/22 To respond to planning and licence applications and appeals received since the last meeting**

21/02822/HOUSE	Two storey side and rear extension	4 Roundhead Road RG7 5DL Mr D Smith & Mrs Smith
No objections		
21/03189/HOUSE	Single storey rear extension and part garage conversion	34 Cavalier Close RG7 5DJ Mr I Callaway and Mrs Callaway
No objections		
21/01158/LQN	New Premises Licence for one consecutive Friday, Saturday and Sunday per year only. Plays, Films, Live Music, Recorded Music, Dance, Anything Similar. Friday to Sunday 08:30 – 23:30. Late Night Refreshment Friday to Sunday 23:00 – 05:00. Supply of Alcohol Friday to Sunday 09:00 – 23:30.  <i>See accompanying information.</i>	Englefield Estate
No objections. The council commented that the event would be a good thing for Theale as it would draw people into the village. Previous events held by Englefield Estate had been well organised and well received.		

20/02029/COMIND	Development of an Energy Recovery Centre and adjacent Data Centre and associated infrastructure	Reading Quarry Berrys lane Burghfield
No objections		

**FUL/132/21/22 To note West Berkshire Council planning decisions for Theale parish since the last meeting.**

21/02312/CERTP	Conversion of pilates studio into 2 no apartments. Including demolition of existing internal walls and erection of new internal walls.	Pilates Studio 27A High Street	Approved
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**FUL/133/21/22 To authorise payments as listed on payment schedule 573 dated 6<sup>th</sup> December 2021**

Proposed by Cllr Clifford, seconded by Cllr Fenwick, with a vote in favour, it was

**RESOLVED** to authorise payments as listed on payment schedule 573 dated 6<sup>th</sup> December 2021 to a total of £12,460.30.

**FUL/134/21/22 To authorise payments as listed on payment schedule 574 dated 10<sup>th</sup> January 2022**

Proposed by Cllr Fenwick, seconded by Cllr Gallop, with a vote in favour and two abstentions (Cllrs Cox & Paul), it was

**RESOLVED** to authorise payments as listed on payment schedule 574 dated 10<sup>th</sup> January 2022 to a total of £5,387.41.

Cllr Clifford asked whether the council – if it could not meet in the future – could delegate payment authorisation to the clerk. The clerk said he would prepare a scheme of delegation for the council to approve at the next meeting.

**FUL/135/21/22 To accept the quotation for a new photocopier lease as per the attached proposal**

The clerk presented his proposal including new lease options from Ricoh UK and Banbury Digital.

Proposed by Cllr Clifford, seconded by Cllr Gallop, with a vote in favour, it was

**RESOLVED** to accept a new lease from Ricoh UK at a quarterly rental cost of £220.34 and estimated quarterly service charge of £29.62, to start as soon as possible.

**FUL/136/21/22 To approve the budget for 2022–3**

The clerk presented the budget proposal, which had been examined by Alan Harland FCA and the finance committee.

It was suggested the income and expenditure for the Jubilee Fête by changed to £8,000.

Proposed by Cllr Clifford, seconded by Cllr Gallop, with a vote in favour, it was

**RESOLVED** to approve the budget for 2022–3 including the change suggested.

**FUL/137/21/22 To resolve the council request a precept from West Berkshire Council of £139,000**

Proposed by Cllr Fenwick, seconded by Cllr Clifford, with a vote in favour, it was

**RESOLVED** to request a precept from West Berkshire Council of £139,000, as per the approve budget.

**138/21/22 To approve the publication scheme (see FUL/121/21/22)**

Cllr Clifford suggested that the current copying charges be inserted into the new template.

Proposed by Cllr Cox, seconded by Cllr Clifford, with a vote in favour, it was

**RESOLVED** to approve the new publication scheme with the suggested amendment.

*The meeting ended at 8:57pm.*

Signed \_\_\_\_\_ Dated \_\_\_\_\_

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