

**An ORDINARY meeting of THEALE PARISH COUNCIL was held on Monday  
7<sup>th</sup> November 2022 at 7.30pm in the Pavilion, Englefield Road, and was attended by the following:**

Chair: Cllr Clifford

Parish Councillors: Cllr Fenwick, Cllr Gallop, Cllr Coker, Cllr Paul, Cllr Hopcroft, Cllr Church

In Attendance: 5 members of the public

Locum Clerk: Mrs S. Haywood

ITEM	MINUTE	VOTE / ACTION
FUL/110/22/23	<b>APOLOGIES FOR ABSENCE</b>	
	Cllr Clark, Cllr Richardson, Cllr Cox, Cllr Gash – all personal. IT WAS RESOLVED that the apologies be accepted.	Proposed:RG Seconded:ZF All in favour
FUL/111/22/23	<b>DECLARATIONS OF INTEREST and DISPENSATIONS</b>	
	None received.	
FUL/112/22/23	<b>APPROVAL OF MINUTES OF THE PREVIOUS MEETING</b>	
	IT WAS RESOLVED that the minutes of the Ordinary Full Council meeting held on 03.10.22 be approved as a true and accurate record of the meeting and be signed by the Chair.	Proposed:MP Seconded:RG 6 for 1 abstention Clerk
FUL/113/22/23	<b>OPEN MEETING</b>	
<b>i.</b>	<b>Proposed New School – Haywards Farm</b>	
	<p>Englefield Estate advised that they have been in discussion with a provider of education for children with additional needs, Amegreen, who are an existing tenant of the Englefield Estate with two residences that it rents. Amegreen approached the Estate regarding a bespoke school and enquired whether they had a suitable site. At present, these enquiries are subject to contract, as they have no formal agreement with Amegreen for the proposed school. Amegreen is currently in the process of preparing a planning application. The location that has been identified is Haywards Farmhouse. Before submitting the planning application, the Estate thought it sensible to approach Council with the intentions of Amegreen and asked for an opportunity to discuss it further.</p> <p>Two representatives from Amegreen and one representation from the Englefield Estate were present and reported:</p> <ul style="list-style-type: none"> <li>The proposed school will be for local children with additional needs who cannot cope in a mainstream school.</li> </ul>	

	<ul style="list-style-type: none"> <li>• Research shows there is a need for the school in this area.</li> <li>• The school would be leased and refurbished internally. No material external alterations would be made.</li> <li>• 18-20 students are anticipated between the ages of 8 and 13.</li> <li>• The school would be for local children predominantly. Some children are currently travelling to Oxford and Surrey which is outside of the government recommendation of children not travelling more than 50 minutes to school.</li> <li>• Amegreen staff have the relevant experience and have done similar projects elsewhere.</li> <li>• Stakeholders such as TPC and West Berkshire Social Care are being consulted.</li> <li>• Amegreen will submit the planning application in the next couple of weeks. It will be a change of use from residential.</li> <li>• Amegreen are subject to OFSTED inspections and they have good and outstanding ratings.</li> <li>• There should be no noticeable increase in traffic as start and finish times will be staggered for children.</li> </ul> <p>Q – What is the catchment area? A – It will be an independent school for the West Berkshire area so Theale and the surrounding areas.</p> <p>Q – Will there be significant changes made to the site? A – A fully detailed planning application will be submitted which will give all the details.</p> <p>Q – Will placements be paid for by parents/guardians or the local authority? A – The local authority.</p> <p>Q – Will it be a residential school? A – No, but a small residential element is proposed for children who may need to stay overnight on the odd occasion. It is primarily a day school.</p> <p>Q – Why has Theale been chosen as the location? A - Due to the children in the area who would benefit from the school, accessibility in terms of the road network, bus and train network. The property would work well for the purpose and it is aimed to be a ‘home from home’ environment.</p> <p>Q – How will the school differ from the Castle School? A – The Castle is predominantly for wheelchair users and has a medical model.</p> <p>Q – Will the children receive 1-2-1 tuition? A – Classroom size will be 6 children with 2 adults. There will also be in-house therapists. 8-9 staff will be onsite at one time.</p> <p><i>See Planning item below.</i></p>	
FUL/114/22/23	<b>MONTHLY REPORTS</b>	
i.	<b>Chairs Report</b>	
	<p>The Chair reported:</p> <ul style="list-style-type: none"> <li>• A weekly team staff meeting is carried out with the Locum Clerk, Administration Officer, and himself. The Vice-Chair and Chair of the Staffing Committee also attend when needed.</li> <li>• The play area works should be starting this week and are due for completion mid-December, weather permitting. The old equipment has been removed.</li> </ul>	

	<p>Proludic will place runways on the ground to limit damage to the field by their vehicles.</p> <ul style="list-style-type: none"> <li>• The MUSA contract has been finalised and works will commence in January.</li> <li>• WNC have agreed to revise the payment schedule now that the play area will be completed before the MUSA.</li> <li>• Attended the Queen's Thanksgiving Service on Friday. One of the Queen's race horses was present and the guest of honour.</li> </ul>	
<b>ii.</b>	<b>Clerk's Report</b>	
	<p>A report had been circulated to all via the agenda.</p> <p>Q – Have the grass cutting complaints been addressed? A – Photos to be sent of the problem areas and the Clerk will then contact Pro Landscapes.</p>	PC/Clerk
<b>iii.</b>	<b>District Councillor Macro Report</b>	
	<p>A written report from District Councillor Alan Macro had been received and circulated to all:</p> <ul style="list-style-type: none"> <li>• Financial Position – WBCs financial situation continues to deteriorate. Officers have been asked to identify another £9.6m savings (on top of the target of £6.2m in this year's budget). The main reasons are inflation, higher than expected Adult Social Care clients, and a shortfall in car parking income.</li> <li>• Buckinghamshire, Oxfordshire and Berkshire West Integrated Care Partnership - This is a partnership between the Buckinghamshire, Oxfordshire and Berkshire West Integrated Care System (known as "BOB" for short) and Buckinghamshire and Oxfordshire County Councils, and West Berkshire, Reading and Wokingham Councils. The county councils have three places each on the partnership, the other council have one place each. The BOB ICS has now taken over the running of local health services, replacing the Clinical Commissioning Groups.</li> <li>• West Berks' Executive Committee agreed to appoint the Chair of its Health and Wellbeing Board, Cllr Graham Bridgman, as its representative on the ICP. I expressed concern at the Executive meeting that the ICP would be dominated by the county councils but was reassured that its terms of reference would prevent this.</li> <li>• Grounds Maintenance Contract - The current contract expires in January. The Executive agreed to grant the new 5-year contract to the same contractors, despite recognising many of deficiencies in their performance on the current contract.</li> <li>• New Footbridge with Lifts at Theale Station - Work has commenced at last. However, the latest information obtained was that it would no longer be possible to lift the footbridge into place over the Christmas/New Year period.</li> <li>• Barrier on Meadow Way Footway - This was put in place to protect pedestrians from the danger posed by the poor condition of the wall outside the garage court. After long delays, the owner of the wall was identified and arranged for the wall to be demolished. However, a dangerous portion remains as does the barrier.</li> <li>• Lakeside - The latest planning application for 9 houses at the end of St Ives Close has been approved by officers. This addressed the reason for refusal by committee by providing more parking spaces.</li> </ul> <p>Q – How are the WBC reserves? A – Healthy. WBC have risk reserves.</p>	

	<p>Q – The grass contractors were supposed to do 8 cuts but it seems that have only completed one fully. A – Yes, WBC recognise there are issues.</p> <p>Q – Can you provide an update on Deadman’s Lane. Is there a 6-month time limit on the traffic order? A – I will chase this. Yes, the traffic order does have a 6-month time limit.</p> <p>IT WAS RESOLVED to accept the three reports.</p>	<p>Proposed:IH Seconded:SC All in favour</p>															
<b>FUL/115/22/23</b>	<b>PLANNING</b>																
<b>i.</b>	<b>New planning applications</b>																
	<p>Haywards House School (<i>see Open meeting above</i>). IT WAS RESOLVED to respond to the Englefield Estate confirming that Council are generally in favour of the school subject to sight of the full planning application and further details.</p> <p>22/02578/TPW. Division Headquarters &amp; Training Centre, Deadmans Lane. T1 – Oak – Cut back lateral growth and crown lift over roofline to give 2 metres clearance, feather into top and remainder of crown form. T2 – Lime – Remove basal and epicomic growth to crown break (4 metres). Remove major deadwood and lift to 6 metres over road. IT WAS RESOLVED to respond to WBC with no observations.</p> <p>22/02516/HOUSE. 23 Crown Lane. Demolition of detached garage and erection of new integral garage with utility and kitchen extension and alterations to roof structure to form 3 first floor bedrooms and bathroom. IT WAS RESOLVED to respond to WBC with no observations.</p>	<p>Proposed:RG Seconded:IH 5 for, 1 against, 1 abstention Clerk</p> <p>Proposed:RG Seconded:ZF All in favour Clerk</p> <p>Proposed:RG Seconded:IH All in favour Clerk</p>															
<b>ii.</b>	<b>Planning Decisions</b>																
	<p>IT WAS RESOLVED that Council note the following planning decisions:</p> <table border="1"> <thead> <tr> <th>Application No.</th> <th>Applicant</th> <th>Address</th> <th>Details</th> <th>Outcome</th> </tr> </thead> <tbody> <tr> <td>22/01865/ADV</td> <td>Stonegate Group</td> <td>The Crown Inn, Church Street</td> <td>Full new signage and lighting scheme</td> <td>Approval</td> </tr> <tr> <td>22/01869/LBC2</td> <td>Stonegate Group</td> <td>The Crown Inn, Church Street</td> <td>Full new signage and lighting scheme</td> <td>Approval</td> </tr> </tbody> </table>	Application No.	Applicant	Address	Details	Outcome	22/01865/ADV	Stonegate Group	The Crown Inn, Church Street	Full new signage and lighting scheme	Approval	22/01869/LBC2	Stonegate Group	The Crown Inn, Church Street	Full new signage and lighting scheme	Approval	<p>Proposed:MP Seconded:ZF All in favour</p>
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	22/01933/RESMA	Ridgepoint Homes	Lakeside, The Green	Section 73 application for variation of (condition 2) to allow for 9 dwellings, condition 3 (vary the phasing plan), condition 4 (materials), condition 9 (levels), condition 11 (landscaping), condition 14 (vehicle parking & turning) following grant of planning permission 20/00663/RESMAJ - Approval of reserved matters application for phase 1 (of the development, which is for 7 dwellings located off St Ives Close, details include access, appearance, landscaping, layout and scale) following Outline Permission Allowed on Appeal 15/02842/OUTMAJ (APP/W0340/W/16/3159722) - Outline application for Residential development of up to 325 houses and apartments (including 70 extra-care units) with associated access, parking, amenity space and landscaping. All matters reserved.	Approval
	22/02415/NONM A	Ridgepoint Homes	Lakeside, The Green	Non material amendment to approved 15/02842/OUTMAJ - Outline application for Residential development of up to 325 houses and apartments (including 70 extra-care units) with associated access, parking, amenity space and landscaping. All matters reserved. Amendment - Variation of conditions 22 and 25 to amend the trigger for discharge of the condition	Approval
	22/01937/HOUSE	Thomas Pritchard	87 High Street	Installation of a Daikin EDLQ05CV3 air source heat pump on the front side of the house at ground level. The house is a middle terrace, facing the public highway, and the installation location would end over 1 meter from the boundary to the house on the left (#85) and 2.5 meters from their front door - the pump noise measures 43 decibels from this distance. A small porch blocks the proposed site from the neighbours on the right. The pump measures up to 1090mm (width) x 735mm (height) x 350mm (depth)	Approval

<b>FUL/116/22/23</b>	<b>COMMITTEES AND WORKING GROUPS</b>	
<b>i.</b>	<b>Meeting minutes/notes</b>	
	<p>IT WAS RESOLVED that Council note the notes of the following meetings, and accept the recommendations:</p> <ul style="list-style-type: none"> <li>• Business Engagement Forum held on 18.10.22</li> <li>• Village Fete Working Group held on 14.10.22</li> <li>• Environmental Working Group meeting held on 29.09.22</li> </ul>	Proposed:MP Seconded:RG All in favour
<b>ii.</b>	<b>Community Engagement Committee</b>	
	<p>IT WAS RESOLVED that Council form a Community Engagement Committee consisting of Cllr Fenwick, Cllr Hopcroft, Cllr Paul, Cllr Coker, and Cllr Gallop. Any councillor not present at this meeting is welcome to be a member of the committee and should inform the Clerk if they wish to become a member. Council events will be incorporated into the Committee. Due to the volume of work the committee will have responsibility for, task &amp; finish groups and volunteers to be encouraged.</p>	LC, JR, KG, AC

	A draft Terms of Reference had been circulated with the agenda. IT WAS RESOLVED that Council adopt the Terms of Reference for the Community Engagement Committee.	Proposed:ZF Seconded:RG All in favour Clerk
<b>FUL/117/22/23</b>	<b>PLAY PROJECT</b>	
<b>i.</b>	<b>Update Report</b>	
	<p>IT WAS RESOLVED that Council note the report from the Clerk circulated with the agenda:</p> <ul style="list-style-type: none"> <li>• Meetings with Proludic have taken place.</li> <li>• The play area has been fenced off and the old equipment removed. Jack Giddings kindly removed the equipment at no cost.</li> <li>• The new play equipment installation was due to start 7<sup>th</sup> November but this has been delayed by Proludic until later in the week. The play area is due for completion on 16<sup>th</sup> December, weather dependent. The MUSA will commence towards the end of January with a 5-week completion date.</li> <li>• WBC have been informed that the play area will now be completed before the MUSA and they are happy to release the funds on this basis. Council need to submit an invoice for phase 1 once the play area is completed.</li> <li>• An update has been posted on Facebook, the noticeboards, and the website which have been well received by residents. Notices have been placed on the play area fencing also.</li> <li>• Proludic has confirmed that the weather has to be very bad for works to stop e.g. heavy snow fall or continuous heavy rain for days.</li> <li>• Contact has been made with the two other contractors and purchase orders have been issued. A meeting is being arranged between all parties shortly so everyone is aware of the proposed timescales.</li> </ul>	<p>Clerk</p> <p>Proposed:PC Seconded:RG All in favour</p>
<b>ii.</b>	<b>Cycle Racks</b>	
	<p>Due to a change in decision made last meeting concerning the cycle racks, as per the Standing Orders, two thirds of Council requested in writing to the Clerk a special motion to change the motion agreed last meeting as Proludic have kindly offered to sponsor the stands but will not supply Sheffield stands as agreed, and will supply an equivalent of their own product.</p> <p>IT WAS RESOLVED that Council accept the kind offer from Proludic to supply cycle racks, subject to the Planning Officer being happy with the proposed product. Any further change needed to be delegated to the Clerk for decision.</p>	<p>Proposed:PC Seconded:RG All in favour Clerk</p>
<b>iii.</b>	<b>Donation from Theale Green School</b>	
	<p>IT WAS RESOLVED that Council accept the kind donation of £540.25 towards the play area project from Theale Green School following a fundraising event, and that a letter of thanks be sent. Proludic to be contacted to ask for suggestions for a plaque, or equivalent, at the play area once complete acknowledging all contributors.</p>	<p>Proposed:IH Seconded:ZF All in favour Clerk</p>
<b>iv.</b>	<b>Official Opening of Play Area Event</b>	
	<p>IT WAS RESOLVED that the Community Engagement Committee be given delegated power to arrange an official opening event for the new play area.</p>	<p>Proposed:IH Seconded:ZF All in favour PC/ZF/IH/ SC/RG/Clerk</p>
<b>FUL/118/22/23</b>	<b>TREE WORKS</b>	

	<p>Further to the tree survey carried out in 2021, quotes had been received to carry out the identified tree works as follows:</p> <ul style="list-style-type: none"> <li>• 2912 London Plane - Crown lift over footpaths, remove string from branches. T2912 is a large London plane located in the south east corner of the site. It is a significant component within the wider landscape and a good example of its species. The tree is a substantial example of the species with large lateral limbs with hazard beams. Due to the large diameter of the limbs and the high occupancy rate of the area, mitigation is required to reduce the risks associated with any failure.</li> <li>• 2913 Oak tree - Significant deadwood within canopy. Advanced decay detection required. No fungal fruiting bodies are evident however, this is most likely due to the life cycle of the fungi detected on the last inspection. We are assuming that the fungal pathogens are present around the base of the tree. It is recommended that the tree be tested again to re-assess the extent of decay, and to determine if the decay pathogen present has compromised the stems structural stability. The testing will provide valuable data in order that a proactive plan for its continued management can be formulated.</li> <li>• Hedge line - Lapsed boundary hedge. Fell dead elm trees.</li> </ul> <p>IT WAS RESOLVED that Council contract Beechwood Tree Services to carry out the tree works at a cost of £761.50 + VAT, including applying for the relevant TPO planning permission.</p>	<p>Proposed:MP Seconded:ZF All in favour Clerk</p>
<b>FUL/119/22/23</b>	<b>CANVA</b>	
	<p>IT WAS RESOLVED that Council subscribe to Canva at a cost of £129.90 p.a. for up to 5 people to enable Council to design professional marketing material should the free non-profit application be declined.</p>	<p>Proposed:RG Seconded:MP All in favour Clerk</p>
<b>FUL/120/22/23</b>	<b>EVENTS</b>	
	<p>IT WAS RESOLVED that the Community Engagement Committee be given delegated power to organise an event to celebrate the coronation of King Charles III on 06.05.23.</p> <p>IT WAS RESOLVED that the Community Engagement Committee be given delegated power to consider and decide upon the 2023 village fête being held on 25.06.23.</p>	<p>Proposed:PC Seconded:ZF All in favour PC/ZF/IH/ SC/RG/Clerk</p>
<b>FUL/121/22/23</b>	<b>TOILET TWINNING</b>	
	<p>Theale and Calcot Scout Group have asked permission to twin the toilets at the John Cumber Hall as they hope to raise £60 over the two nights for their chosen charity, toilet twinning.org.</p> <p>IT WAS RESOLVED that Council support the toilet twinning but the Scout Group will need to contact the John Cumber Hall trustees for permission.</p>	<p>Proposed:PC Seconded:RB All in favour Clerk</p>
<b>FUL/122/22/23</b>	<b>STREET TRADING</b>	
	<p>WBC have confirmed that Theale parish is a prohibited area for the purpose of Street Trading under Schedule 4 of the Local Government (Miscellaneous Provisions) Act 1982. In order to allow Street Trading in Theale the Council need to follow a process to adopt Theale as a consent area. Street trading prohibition has implications on events such as the Christmas Fayre, and traders such as ice cream vans.</p> <p>IT WAS RESOLVED that Council ask WBC to adopt Theale as a consent area for the whole of the parish.</p>	<p>Proposed:RG Seconded:PC For 5 Against 2 Clerk</p>

<b>FUL/123/22/23</b>	<b>PAVILION WORKS</b>	
<b>i.</b>	<b>Annual Inspection Works</b>	
	<p>Quotes had been requested for the required works following the annual inspection of the Pavilion:</p> <ul style="list-style-type: none"> <li>• Isolate and remove 6 cold water storage tanks and supply/install 3 x coffin tanks</li> <li>• Re-instate a bracket on low loss header that has been damaged</li> <li>• Re-pipe condense pipework to prevent it from freezing</li> <li>• Wire in top immersion on cylinder 1</li> <li>• Insulate all bare pipework. Install 25mm thick lagging on pipework</li> <li>• Replace 4 x faulty shower thermostat mixing valves and 1 x thermostatic shower valve. Isolate hot and cold water system. Remove faulty mixing valves and faulty mixing shower. Install new commercial shower mixing valves and a new external mixing shower with a new 15mm TMV feeding it from the loft.</li> </ul> <p>IT WAS RESOLVED that Alliance Heating be contracted to carry out the Pavilion works at a cost of £6,650.04 + VAT.</p>	Proposed:PC Seconded:RG All in favour Clerk
<b>ii.</b>	<b>Shutter Repair</b>	
	<p>Quotes had been requested for the repair to the shutter in the Peter Gooch Room. IT WAS RESOLVED that the Clerk be given delegated power to arrange for the repair to the shutter up to a cost of £1,000 + VAT.</p>	Proposed:PC Seconded:SC All in favour Clerk
<b>FUL/124/22/23</b>	<b>COMMUNITY ENGAGEMENT STRATEGY</b>	
	<p>A draft Community Engagement Strategy had been circulated to all. IT WAS RESOLVED that the Community Engagement Committee be given delegated power to decide upon the Community Engagement Strategy.</p>	Proposed:PC Seconded:RG All in favour PC/ZF/IH/ SC/RG/Clerk
<b>FUL/125/22/23</b>	<b>ENVIRONMENTAL STRATEGY</b>	
<b>i.</b>	<b>Climate &amp; Nature Action Plan</b>	
	<p>A draft Climate &amp; Nature Action Plan had been circulated to all. IT WAS RESOLVED that Council adopt the Climate &amp; Nature Action Plan but 'plan' to be changed to 'strategy'.</p>	Proposed:ZF Seconded:MP All in favour ZF
<b>ii.</b>	<b>Open Spaces Management Plan</b>	
	<p>A draft Open Spaces Management Plan had been circulated to all. IT WAS RESOLVED that Council adopt the Open Spaces Management Plan but 'plan' to be changed to 'strategy'.</p>	Proposed:ZF Seconded:MP All in favour ZF
<b>FUL/126/22/23</b>	<b>COUNCIL REPRESENTATION</b>	
	<p>IT WAS RESOLVED that Council note the report received from Cllr Richardson following attendance at the Theale Fire Station opening on 20.10.22.</p>	Proposed:SC Seconded:IH All in favour
<b>FUL/127/22/23</b>	<b>FINANCE &amp; ACCOUNTS</b>	
<b>i.</b>	<b>Income</b>	
	<p>IT WAS RESOLVED that Council note the income received in the last month:</p> <ul style="list-style-type: none"> <li>• £ 275.00 BACS Englefield Eagles – pitch hire fees</li> <li>• £ 25.00 BACS x 5 and 1 x £10. Various - Christmas stall fees</li> <li>• £6,720.14 BACS. WBC. CIL money. Planning reference 18/03209/fulext</li> </ul>	Proposed:RG Seconded:MP All in favour

	<ul style="list-style-type: none"> <li>• £ 110.00 2 x chq. (£90 fundraising pub quiz, £20 Christmas stall)</li> <li>• £ 2,040.50 BACS. Theale &amp; Tilehurst. Annual cricket hire fees</li> <li>• £ 446.87 BACS. John Cumber Hall. Reduced quarterly Management fee Oct-Dec</li> <li>• £ 48.00 BACS. SC. Peter Gooch room hire</li> <li>• £ 386.76 SO. Unity Trust Bank. Interest on Instant Access Account</li> <li>• £69,500.00 BACS. West Berkshire Council. Second half of precept</li> </ul>	
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<b>ii.</b>	<b>Invoices for Payment</b>	
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	IT WAS RESOLVED that Council approve the invoices for BACS payment as follows:	Proposed:ZF Seconded:RG All in favour Clerk																																																															
	<table border="1"> <thead> <tr> <th>Payee</th> <th>Details</th> <th>Invoice</th> <th>Net £</th> <th>VAT £</th> <th>Gross £</th> <th>Power to spend</th> </tr> </thead> <tbody> <tr> <td>Safeguard Systems</td> <td>50% deposit for CCTV installation - play area project - MUSA</td> <td>2670</td> <td>4,606.78</td> <td>921.36</td> <td>5,528.14</td> <td>LG Miscellaneous Provisions) 1976 s19</td> </tr> <tr> <td>LGRC</td> <td>Locum Clerk Services, resident survey printing</td> <td>1414</td> <td>3,479.38</td> <td>695.88</td> <td>4,175.26</td> <td>LG Act 1972 S112(1) LG Act 1972 S142</td> </tr> <tr> <td>Alliance Heating</td> <td>Thermostat service, tank check &amp; clean, legionella risk management</td> <td>INV-3217</td> <td>990.00</td> <td>198.00</td> <td>1,188.00</td> <td>LG Act 1972 S133</td> </tr> <tr> <td>Alliance Heating</td> <td>Boiler servicing, cylinder servicing, plant room checks</td> <td>INV-3218</td> <td>1,110.00</td> <td>222.00</td> <td>1,332.00</td> <td>LG Act 1972 S133</td> </tr> <tr> <td>Jan Crisp</td> <td>Expenses - 2 Remembrance Day Poppy Wreaths</td> <td>N/A</td> <td>40.00</td> <td>-</td> <td>40.00</td> <td>LG Act S145</td> </tr> <tr> <td>G N Maintenance</td> <td>Maintenance</td> <td>699</td> <td>1,358.00</td> <td>-</td> <td>1,358.00</td> <td>Open Spaces Act 1906, s9-10</td> </tr> <tr> <td>RES Systems Ltd</td> <td>Fire extinguishers service</td> <td>INV-S16497</td> <td>87.00</td> <td>17.40</td> <td>104.40</td> <td>LG Act S133</td> </tr> <tr> <td>Blachere Illumination UK Ltd</td> <td>Installation &amp; removal services for Christmas lights</td> <td>5455083</td> <td>1,564.00</td> <td>312.80</td> <td>1,876.80</td> <td>LG (Miscellaneous Provisions) 1976 s19</td> </tr> </tbody> </table>	Payee	Details	Invoice	Net £	VAT £	Gross £	Power to spend	Safeguard Systems	50% deposit for CCTV installation - play area project - MUSA	2670	4,606.78	921.36	5,528.14	LG Miscellaneous Provisions) 1976 s19	LGRC	Locum Clerk Services, resident survey printing	1414	3,479.38	695.88	4,175.26	LG Act 1972 S112(1) LG Act 1972 S142	Alliance Heating	Thermostat service, tank check & clean, legionella risk management	INV-3217	990.00	198.00	1,188.00	LG Act 1972 S133	Alliance Heating	Boiler servicing, cylinder servicing, plant room checks	INV-3218	1,110.00	222.00	1,332.00	LG Act 1972 S133	Jan Crisp	Expenses - 2 Remembrance Day Poppy Wreaths	N/A	40.00	-	40.00	LG Act S145	G N Maintenance	Maintenance	699	1,358.00	-	1,358.00	Open Spaces Act 1906, s9-10	RES Systems Ltd	Fire extinguishers service	INV-S16497	87.00	17.40	104.40	LG Act S133	Blachere Illumination UK Ltd	Installation & removal services for Christmas lights	5455083	1,564.00	312.80	1,876.80	LG (Miscellaneous Provisions) 1976 s19	
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Alliance Heating	Thermostat service, tank check & clean, legionella risk management	INV-3217	990.00	198.00	1,188.00	LG Act 1972 S133																																																											
Alliance Heating	Boiler servicing, cylinder servicing, plant room checks	INV-3218	1,110.00	222.00	1,332.00	LG Act 1972 S133																																																											
Jan Crisp	Expenses - 2 Remembrance Day Poppy Wreaths	N/A	40.00	-	40.00	LG Act S145																																																											
G N Maintenance	Maintenance	699	1,358.00	-	1,358.00	Open Spaces Act 1906, s9-10																																																											
RES Systems Ltd	Fire extinguishers service	INV-S16497	87.00	17.40	104.40	LG Act S133																																																											
Blachere Illumination UK Ltd	Installation & removal services for Christmas lights	5455083	1,564.00	312.80	1,876.80	LG (Miscellaneous Provisions) 1976 s19																																																											

	Pro Landscapes/Pro Machinery	Landscaping, grounds maintenance	3198	915.60	183.12	1,098.72	Open Spaces Act 1906 S9-10
	Bowak Ltd	Refuse sacks, cleaner	491349	56.09	11.22	67.31	LG Act S133
	Berkshire Pension Fund	Employer pension October	N/A	198.27	-	198.27	LG Act S133
	Berkshire Pension Fund	Employer pension September <b>PAID 11/10/22</b>	N/A	257.80	-	257.80	LG Act S133
	Parenting Special Children	Grant <b>Agreed last meeting</b>	N/A	200.00	-	200.00	LG Act S137
	G N Maintenance	Litter pick, maintenance	699	1,153.00	-	1,153.00	Open Spaces Act 1906, s9-10
				16,015.92	2,561.78	<b>18,577.70</b>	
	<p>It was noted that the invoices for GN Maintenance have the same invoice number. The company has been contacted and they have confirmed that one invoice has the incorrect invoice number and a revised invoice will be issued.</p> <p><i>NB: Two councillors log into the bank to approve payments and copies of all bank statements are presented to the Finance Committee. Invoices are made available for inspection.</i></p>						
<b>iii.</b>	<b>Regular payments</b>						
	IT WAS RESOLVED that Council note the regular DD/SO payments list for October 2022:						
	Proposed:ZF Seconded:RG All in favour Clerk						

	Payee	Details	Invoice	Net £	VAT £	Gross £	Power to spend								
	Onecom	Phone & broadband	668110			158.59	LG Act S133								
	Triumph/RedSquid	I.T. Support		77.03	15.41	92.44	LG Act S112								
	Triumph/RedSquid	I.T. Support		77.03	15.41	92.44	LG Act S112								
	Castle Water	Pavilion Water				113.85	LG Act S133								
	Top Source	Payroll processing Sept 22	PB-28061	40.01	8.00	48.01	LG Act S112								
	Unity Trust Bank	BACS charges	N/A	8.70	-	8.70	LG Act S133								
	Grundon Waste Management Ltd	Bin emptying Sept 2022	PSI-0702235	122.38	24.48	146.86	LG Act S133								
	Southern Electric	Street light electricity	N/A	10.13	0.50		Parish Councils Act 1957 s3 Highways Act 1980 s301								
				34.28	1.71	46.62	Parish Councils Act 1957 s3. Highways Act 1980, s301								
	Eon Next Energy Ltd	Pavilion electricity Sept 2022	KI-38F184EC-0013	75.60	3.78	79.38	LG Act S133								
	Ricoh	Photocopier				303.43	LG Act S133								
	British Gas	Floodlights standing charge	974702366	23.09	1.15	24.24	Open Spaces Act 1906, s9-10								
	Officers	Salaries - October	N/A	1,298.00	-	1,298.00	LG Act S112(1)								
				1,766.25	70.44	2,412.56									
<b>iv.</b>	<b>Bank Balances</b>														
	IT WAS RESOLVED that Council note the balance on the bank accounts as at 31/10/22:- Unity Bank – Current account £79,411.81, Instant Access account £302,901.82.														
	Transfers:														
	<table border="1"> <thead> <tr> <th>Date</th> <th>Transfer from</th> <th>Transfer to</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>31.10.22</td> <td>Current account</td> <td>Instant Access Account</td> <td>£35,000</td> </tr> </tbody> </table>							Date	Transfer from	Transfer to	Amount	31.10.22	Current account	Instant Access Account	£35,000
Date	Transfer from	Transfer to	Amount												
31.10.22	Current account	Instant Access Account	£35,000												
<b>FUL/128/22/23</b>	<b>CORRESPONDENCE</b>														
	IT WAS RESOLVED to note the email correspondence received: <ul style="list-style-type: none"> <li>• WBC. Invite to West Berkshire Parish Climate Forum via Zoom 02.11.22 (Emailed:Members)</li> <li>• Connecting Communities. Event for potential Village Hall trustees. (Emailed:AC)</li> <li>• HALC newsletter Oct 22 (Emailed:Members)</li> <li>• Age UK. Winter fund available for people aged 65+ (Emailed:Members, Facebook, website, newsletter)</li> <li>• AWE Local Liaison Committee. Chief Nuclear Inspectors report (Emailed:Members)</li> <li>• WBC. Invite to Thanksgiving Service to commemorate HM The Queen 04.11.22 (Emailed:Members)</li> </ul>														
	Proposed:MP Seconded:MC All in favour														

	<ul style="list-style-type: none"> <li>• WBC. Confirmation that the District Parish Conference scheduled for 18.10.22 has been postponed to a future date tba (Emailed:Members)</li> <li>• WBC. Notification of additional drainage works on Meadow Way 13-14 Oct. (Emailed: Members, website, Facebook)</li> <li>• Connecting Communities in Berkshire. How to attract Village Hall trustees (Emailed:Cllr Clark)</li> <li>• Berkshire ALC. Invitation to their AGM on 09.11.22 (Emailed:Members)</li> <li>• West Berkshire Heritage. What's On newsletter. (Emailed:Members, Facebook)</li> <li>• Connecting Communities in Berkshire. Copy of their 2021/22 accounts. (Emailed:Members)</li> <li>• Connecting Communities in Berkshire. Invite to their AGM on 18.11.22. (Emailed:Members)</li> <li>• WBC. Invitation to Climate Forum on 02.11.22 (Emailed:Members)</li> <li>• West Berkshire Libraries. Annual report 2020/21. (Emailed:Members)</li> <li>• Greenham Trust. West Berkshire Emergency Cost of Living Crisis Appeal. (Emailed:Members)</li> <li>• Connecting Communities in Berkshire. Details of their community building advice service. (Emailed:Members)</li> <li>• WBC. Invite to Community Litter Picking - Community Conversation – 17.10.22 (Emailed:Members)</li> <li>• Connecting Communities in Berkshire. Details of training courses. (Emailed:Members)</li> <li>• WBC. Agenda for the Parish Climate Forum 22.11.22 and details of current round of bidding for CIL monies. (Emailed:Members)</li> <li>• Gridserve. Details of an electric car charging calculator. (Emailed:ZF,IH)</li> <li>• West Berkshire Ukraine Support. Asking for details of any Ukranian families or hosts in Theale so they can make contact. (Emailed:Members)</li> </ul>	
<b>FUL/129/22/23</b>	<b>DATE OF NEXT MEETING</b>	
	The next meeting will take place at 7.30pm on Monday 5 <sup>th</sup> December 2022 in the Pavilion.	

The meeting closed at 9.17 pm.

Chair: ..... Date: .....

*WBC – West Berkshire Council  
PC – Parish Council*