

An Ordinary meeting of the COMMUNICATIONS AND ENGAGEMENT COMMITTEE of the Parish Council was held on Wednesday 8th February 2023 at 7.30pm in the Pavilion, Englefield Road, and was attended by the following:

Chair/minutes: Cllr Fenwick

Parish Councillors: Cllr Clifford, Cllr Cox, Cllr Gallop

In Attendance: 1 member of the public

ITEM	MINUTE	VOTE/ACTION
2022-23/CEC/001.	Election of Chair	
	Cllr Fenwick was nominated as Chair	Proposed: PC Seconded: LC All in Favour
2022-23/CEC/002.	Election of Vice Chair	
	It was RESOLVED to defer election of the Vice Chair until the next meeting when other committee members are present.	Proposed: RG Seconded: LC All in Favour
2022-23/CEC/003.	Apologies	
	Cllr Hopcroft, Paul and Coker – all personal.	Proposed: PC Seconded: RG All in Favour
2022-23/CEC/004.	Declarations of Interest and Dispensations	
	None received	
2022-23/CEC/005.	Open Meeting	
	No member of the public wished to speak.	
2022-23/CEC/006.	Communications and Engagement Strategy	
	It was RESOLVED to defer acceptance of the strategy until the next meeting, with best practice examples from other councils circulated to committee members and any changes submitted beforehand so the committee can review and comment.	Proposed: LC Seconded: PC All in Favour ZF
2022-23/CEC/007.	Residents Survey	
	It was RESOLVED to put out communications in the parish magazine and website detailing Parish Council achievements with particular focus on matters addressing the key issues of interest raised by residents as a result of the 2022 survey.	Proposed: ZF Seconded: LC All in Favour ZF
	It was RESOLVED to review the need for further resident surveys in 6 months' time	Proposed: PC Seconded: LC All in Favour
2022-23/CEC/008.	Annual Parish Meeting	
	It was resolved to bring the date of the Annual Parish Meeting forward to 24 th April 2023 and the format to be amended to shorten the formal to be revised with a short formal meeting and inclusion of a community fair with local groups invited to participate.	Proposed: RG Seconded: PC All in Favour
2022-23/CEC/009.	Play Park/MUSA Official Opening	

	It was RESOLVED that a celebration event be held on Sunday April 16 2023 with a local sporting celebrity to be sourced by the new Clerk once in place and invited to the event. Local press, notable persons and all financial contributors also to be invited. Cllr Clifford to ask Proludic about funding/sponsorship of event.	Proposed: ZF Seconded: RG All in Favour PC
2022-23/CEC/010.	King Charles III Coronation	
	It was RESOLVED that date of the coronation celebrations be Sunday 7 th May 2023 in line with official guidance.	Proposed: RG Seconded: LC All in Favour
	It was RESOLVED that the format of the celebration be a community picnic to be held on the recreation ground from 12 noon onwards. All attendees to bring own food/drink. Peter Gooch room to be available for toilets. Theale Social Club and Lucky Clover to be notified in case they wish to open/attend.	Proposed: ZF Seconded: RG All in Favour
2022-23/CEC/011.	Village Fete 2023	
	It was RESOLVED that the committee delegate plans to the fete working party being led by Cllr Fenwick, who will report back to the committee on progress of event planning.	Proposed: LC Seconded: PC All in Favour
2022-23/CEC/012.	Website	
	It was RESOLVED that this matter be deferred until after the election.	Proposed: RG Seconded: PC All in Favour
2022-23/CEC/013.	Date of Next Meeting	
	The next meeting will take place at 7.30pm on Monday 13 th March 2023 in the Pavilion.	

The meeting closed at 9.33 pm.

Chair: Date: