

**An ORDINARY meeting of the FINANCE COMMITTEE of THEALE PARISH COUNCIL was held on Monday 6<sup>th</sup> February 2023 at 7.00pm in the Pavilion, Englefield Road, and was attended by the following:**

Chair: Cllr Clifford

Parish Councillors: Cllr Gallop, Cllr Hopcroft, Cllr Fenwick

In Attendance: 0 members of the public.

Locum Clerk/Minutes: Mrs S. Haywood

ITEM	MINUTE	VOTE / ACTION
FIN/4/22/23	<b>APOLOGIES</b>	
	None received.	
FIN/5/22/23	<b>DECLARATIONS OF INTEREST and DISPENSATIONS</b>	
	None received.	
FIN/6/22/23	<b>OPEN MEETING</b>	
	No members of the public were present.	
FIN/7/22/23	<b>MINUTES OF PREVIOUS MEETING</b>	
	IT WAS RESOLVED that the minutes of the Finance Committee meetings held on 10.01.22 and 09.05.22 be approved as a true and accurate record and signed by the Chair accordingly.	Proposed:RG Seconded:ZF All in favour Clerk
FIN/8/22/23	<b>QRT 3 FINANCIALS</b>	
	IT WAS RESOLVED that Committee note the financials for qrt 3 – bank reconciliations, income & expenditure statement, trial balance, and budget to date.	Proposed:IH Seconded:RG All in favour
FIN/9/22/23	<b>HMRC PAYE</b>	
	The Clerk is investigating as to why there is an overpayment. IT WAS RESOLVED that Committee note that HMRC have written to advise that there is a PAYE overpayment of £1,553.72 made over the past year.	Proposed:ZF Seconded:RG All in favour Clerk
FIN/10/22/23	<b>NEST PAYMENT METHOD</b>	
	IT WAS RESOLVED that Cllr Clifford and Cllr Gallop sign a direct debit mandate for NEST pension payments.	Proposed:ZF Seconded:RG All in favour Clerk

FIN/11/22/23	<b>EXTERNAL AUDIT 2021/22</b>	
	IT WAS RESOLVED that Committee note the 2021/22 external auditors report confirming acceptance of the audit with no comment, and that the relevant audit paperwork has been published on the website	Proposed:RG Seconded:IH All in favour
FIN/12/22/23	<b>DATE OF NEXT MEETING</b>	
	IT WAS RESOLVED that the date of the next meeting provisionally be 22.05.23.	Proposed:PC Seconded:RG All in favour Clerk

The meeting closed at 7.12 pm.

Chair ..... Date: .....