

An ordinary meeting of the Parish Council was held on Monday 7th August at 7.30pm in the Pavilion, Englefield Road, and was attended by the following:

Chair: Cllr Fenwick

Councillors Present: Cllr Church, Cllr Paul, Cllr Gallop, Cllr Hopcroft, Cllr Miles & Cllr Seto

Others In Attendance: Jan Crisp – Administration Officer, District Cllr Macro & 1 member of the public

Minutes: Di Hughes – Operations Manager/Clerk

MINUTES

Agenda Item	Minute	Action Agreed	Vote (If required)
1.	<u>APOLOGIES</u> Cllr Clifford & Cllr Coker.	-	-
2.	<u>DECLARATIONS OF INTEREST & DISPENSATIONS</u> None.	-	-
3.	<u>MINUTES OF THE PREVIOUS MEETING</u> It was agreed that the minutes of the Council Meeting held on 03.07.2023 be approved as a true record of the meeting. Members have not received the minutes of the extraordinary meeting that took place on 13.07.2023 so this matter is deferred until September.	Clerk to ensure members receive the minutes of the meeting held on 13.07.2023.	Proposed: RG Seconded: MP All in favour
4.	<u>OPEN MEETING</u> Margaret Elliott attended the meeting on behalf of Holy Trinity Church and advised members of problems with the ground's maintenance budget for the church yard.	Initially Cllr Macro will investigate this matter with WBC. If the matter can't be resolved, it will be added as an agenda item for the September meeting.	-
5.	<u>MONTHLY REPORTS</u> No verbal report was provided as Cllr Clifford was away, an update about the Hurricane Swing was given via email. Clerk report – members were advised that all matters had been communicated via the weekly briefings or are agenda items later in the meeting. District Councillor Macro circulated a written report via email to members in advance of the meeting and answered questions regarding this report from members during the meeting.	-	-

6.	<p><u>CORRESPONDENCE RECEIVED</u> Correspondence where relevant is being sent to members weekly as part of their weekly briefing.</p> <p>There are no items of correspondence that needed specific discussion on this occasion.</p>	-	-
7.	<p><u>PLANNING MATTERS – Appendix 1</u> Planning matters were attached as an appendix to the agenda but are also sent to members weekly as part of their weekly briefing.</p> <p>23/01642/FUL – No objections or comments.</p> <p>23/01578/PACOU – Members discussed the observation and given the other comments already received decided to wait until the planning application is submitted to add comments.</p>	<p>Clerk to respond to 23/01642/FUL with no objections.</p> <p>Clerk to update TPC website & Facebook page with the information about Cold Ash & Hermitage NDP.</p> <p>Cllr Macro to contact WBC regarding the current timelines given to respond to planning matters.</p>	-
8.	<p><u>FINANCE AND ACCOUNTS – Appendix 2</u> Members agreed to renew the Parish Online annual subscription.</p> <p>Members asked some questions but then approved all invoices for payment except Amazon as the actual invoice has not yet been received and there is confusion regarding the quantity on this order.</p> <p>Members approved the monthly regular DD/SO payments made in the last month.</p>	Cllr Fenwick & Cllr Gallop to authorise all the payments.	<p>Proposed: GM Seconded: JS All in favour</p> <p>Proposed: RG Seconded: GM All in favour</p>
9.	<p><u>VILLAGE FETE</u> Members were advised that the event made £377.25 profit.</p> <p>This event is a not-for-profit event and this money will be distributed between the charities who ran the community games stalls.</p> <p>It was agreed that some money should be donated to Theale Green School Art Department in recognition of their support and artwork created/displayed at this event.</p>	<p>The following payments are to be made:</p> <p>£100.00 to the Scouts, Brownies & Theale Primary School PTA.</p> <p>£77.25 to the Art Department at Theale Green School.</p>	<p>Proposed: IH Seconded: RG All in favour</p>

10.	<p><u>ROUNDHEAD ROAD</u> The statement has been signed by Cllr Macro. We will now wait further instructions from Land Registry.</p>	-	-
11.	<p><u>NORTH STREET PLAYING FIELDS</u> Cllr Gallop advised of problems with some gates and fencing on North Street Playing Fields.</p> <p>It was agreed by members to investigate costs for new self-closing gates and repairs to the fencing at the bottom end of North Street.</p> <p>It was also agreed by members to investigate costs of a hedging project to replace some areas of fencing.</p> <p>The Clerk updated members on the new pitch on North Street playing field and BYDL works on North Street playing field.</p>	<p>Clerk to request quotes for September meeting. Cllr Hopcroft to investigate costs of appropriate hedging and pass to the Clerk.</p>	<p>Proposed: RG Seconded: MP All in favour</p> <p>Proposed: IH Seconded: RG All in favour</p>
12.	<p><u>AUTUMN PLANTING</u> It was agreed by members to accept the quote from G N Maintenance to erect a small fence as a safety barrier in front of the new Hurricane Swing near the Play Park. The specification will be as per his quote dated 01.07.2023.</p> <p>In addition to the above Cllr Hopcroft has met with a representative from Tree world with regards to appropriate planting options near the Hurricane Swing and in front of the new fence on the Recreation Ground onto Englefield Road. Waiting for the quote to be received. There is already money in the budget for tree planting this year and this matter only needs to be added to the September agenda if it exceeds that amount.</p> <p>Cllr Hopcroft requested that Tree World & Kennet Landscapes are added to our preferred supplier list as other suppliers are not wanting to quote and both the above have done good works in the past. This item will be added to the September agenda.</p> <p>Cllr Hopcroft is planning to do Primrose planting in the Autumn. Again there is already money in the budget for this year and this matter only needs to be added to the September agenda if it exceeds that amount.</p>	<p>Clerk to action this works.</p> <p>Cllr Hopcroft to investigate planting options.</p> <p>Clerk to add this item to September agenda.</p> <p>Cllr Hopcroft to investigate costs.</p>	<p>Proposed: IH Seconded: RG All in favour</p>
13.	<p><u>OPERATIONAL SERVICE DELIVERY PROPOSAL</u> Members received an update from the Clerk but did not receive the final costings with regards to this proposal as we are still waiting on information from training providers. Item to be deferred to September meeting.</p>	<p>Clerk to add this item to September meeting.</p>	-
19.	<p><u>DATE OF NEXT MEETING</u> Monday 4th September – Finance Sub Committee Monday 11th September</p>	-	-

The meeting closed at 9.16pm.

Chair: Date:

DRAFT