

An ordinary meeting of the Parish Council was held on Monday 5th February at 7.30pm in the Pavilion, Englefield Road, and was attended by the following:

Chair: Cllr Clifford

Councillors Present: Cllr Church, Cllr Paul, Cllr Fenwick, Cllr Gallop, Cllr Miles, Cllr Seto & Cllr Coker

Others In Attendance: District Councillor Alan Macro

Minutes: Di Hughes – Operations Manager/Clerk

MINUTES

Agenda Item	Minute	Action Agreed	Vote (If required)
1.	<u>Apologies</u> Jan Crisp	-	-
2.	<u>Declaration Of Interest & Dispensations</u> None	-	-
3.	<u>Minutes Of The Previous Meeting</u> It was agreed that the minutes of the Parish Council meetings held on 8 th January be approved as a true record of the meeting.	The Minutes should also show that there were no planning matters open for comment rather than no comments or objections made. Clerk to make edits then PC will sign off.	Proposed: RG Seconded: SC All in favour
4.	<u>Open Meeting</u> District Cllr. Macro reported complaints from residents regarding parking on Play Platt and Trafalgar Court.	Clerk to make BYDL aware of the complaints.	-
5.	<u>Monthly Reports</u> District Councillor report – Cllr. Macro circulated a written report via email to members in advance of the meeting and then gave a verbal update to support this report. Chairs report – Cllr. Clifford gave a verbal report which included formal notification from Dennis Hayden that he plans to step down as a Trustee with Tilehurst People’s Local Charity this year. Cllr. Clifford thanked Dennis for his service and commitment to the charity.	-	-

	<p>Councillor updates – Cllr. Seto, Cllr. Paul, Cllr. Gallop, Cllr. Miles, Cllr. Hopcroft & Cllr. Fenwick gave brief verbal updates on their council duties/activities this month.</p> <p>Clerks report – members were advised that all matters had been communicated via email or are agenda items later in the meeting.</p>	<p>Cllr. Seto to share AWE slides with members.</p> <p>Cllr. Paul to share Levelling Up slides with members.</p> <p>Jan to share updated Emergency Plan with members.</p> <p>Cllr. Miles still waiting on FOI requests from WBC.</p>	-
6.	<p><u>Correspondence Received</u> Correspondence where relevant is being sent to members via email no comments or questions were asked.</p>	-	-
7.	<p><u>Planning Matters</u> All received planning matters were attached as an appendix sent to the members in advance of the meeting.</p> <p>Planning Application 23/02338/FUL – 74 to 76 High Street:</p> <p>Blends in well visually if anything better than what is there now.</p> <p>Limited car parking for the amount, of flats but it cannot be any worse than what is there already especially the number of cars linked to the existing business.</p> <p>Design from the front looks all right but quite dense.</p> <p>Planning Application 24/00117/HOUSE – 11 Lambfields: No comments or objections.</p>	<p>Clerk to respond to WBC.</p>	<p>Proposed: GM Seconded: JS All in favour</p>
8.	<p><u>Finance & Accounts</u> All finance matters were attached as an appendix sent to the members in advance of the meeting.</p> <p>Council approved invoices for payment.</p> <p>Council approved quotes.</p>	<p>Payments to be made on 06.02.2024.</p> <p>Payments to be Authorised by Cllr. Gallop & Cllr. Fenwick.</p>	<p>Proposed: ZF Seconded: MP All in favour</p>

9.	<p><u>Christmas Market Event & Christmas Lights Contract</u></p> <p>The Clerk advised of proposed changes to this event for 2024. Council agreed to the changes subject to consultation with the business on the High Street and requested that the Community Events Committee dealt with the event details.</p> <p>Council received the updated quote from SparkX (preferred supplier) following their recent site visit.</p> <p>Council received illumination options for new Christmas Lights and chose the lantern & snowflake for 2024, 2025 & 2026 illuminations.</p> <p>Council deferred the allocation of profits made from the Christmas Market 2023 to the March meeting.</p>	<p>Clerk to ensure consultation with High Street businesses takes place prior to any other plans being put in place.</p> <p>Clerk to contact SparkX and place the order.</p>	<p>Proposed: IH Seconded: ZF All in favour</p> <p>Proposed: MP Seconded: GM All in favour</p>
10.	<p><u>Community Grant Applications</u></p> <p>This item was deferred until March 2024.</p>	-	-
11.	<p><u>Budget Setting 2024/2025</u></p> <p>The draft budget set by the Finance Committee had been sent to members in advance of the meeting.</p> <p>Council went through the draft budget line by line to try and reduce further prior to requesting precept. Once this task was complete Council agreed the budget for 2024/2025.</p>	<p>Clerk to submit precept request to WBC.</p>	<p>Proposed: ZF Seconded: RG All in favour</p>
Meeting paused at 10.00pm	<p>During Agenda item 11 members present agreed to lift standing order 3x to allow the meeting to continue past 2.5 hours</p>	-	<p>Proposed: PC Seconded: IH All in favour</p>
12.	<p><u>Councillor Vacancies & Co-option</u></p> <p>This item was deferred until March 2024.</p>	-	-
13.	<p><u>Date Of Next Meeting</u></p> <p>Monday 4th March 2024 @ 7.30pm</p>	-	-

The meeting closed at 10.35pm.

Chair: Date: